



Application for eligibility to enrol in English as an Additional Language or Dialect (EAL/D)

FORM 4 General and Foundation

For all students



Form 4 – Application for approval to enrol in General or Foundation
English as an Additional Language or Dialect (EAL/D) FOR ALL STUDENTS

School Code grid

All students intending to enrol in a Year 12 EAL/D course must complete this application.
For EAL/D students who are applying from within Australia, required supporting documents include:
• Copy of passport identification page (photograph and personal details)
• Copy of passport page showing stamp of date of entry to Australia OR International Movement Record.
This application will not be processed without all the supporting documentation.

Name of school input field

SCSA student number grid

Legal surname/family name of the student grid

First given name grid

Second given name grid

Date of birth grid

Gender M/F grid

Year of enrolment in a Year 12 EAL/D course

Year of enrolment grid (2, 0)

Section 1: Eligibility criteria

I, (print your name) _____

(Tick ONE box only ✓)

- I am a final-year student whose first language is not English and I have not been a resident in Australia or another predominantly English speaking country...
I am a final-year student who is deaf or hard-of-hearing and communicates using signing such as Auslan as my first language.
I am a final-year student who is Aboriginal or Torres Strait Islander, or from Cocos Island or Christmas Island...
I am a final-year student whose first language is not English and I was born outside Australia.

Teacher endorsement required:

I state that this student has not yet attained Level 5 on the EAL/D Late Adolescence Progress Map.

Name of teacher: _____ Signature: _____

*Delivery is defined as the language in which the course is taught and assessed and includes the language used for unit outlines/programs and text books and the production and completion of homework tasks, assessments, tests and exams.

Please note that in situations where a language other than English is used in classroom to support communication, the official language of delivery is still the basis for determining eligibility.

Section 2: Student’s educational background: For students born outside Australia (all questions must be answered)

1. Country of birth: _____
2. First language: _____ Additional languages acquired: _____
3. Date of arrival in Australia or other English-speaking country:/...../.....

Note for EAL/D students who are applying from within Australia : To support this application, photocopies of passport pages showing personal details, the photograph and all passport stamps authenticating the date/s of entry into Australia or other English-speaking countries must be attached. If a copy of the date of arrival stamp is not available, please provide a copy of the student’s international movement records.

4. Information relating to other language studies

Have you enrolled or do you plan to enrol in any other second language course in your final year?

Yes No If yes, which language course? _____

First language speaker Background language speaker Second language speaker

5. School background and reports: THE ONUS IS ON THE STUDENT TO PROVIDE THE EVIDENCE TO SUPPORT THIS APPLICATION

- Complete the table showing details of your schooling from Year 1 to Year 12.
- Write the school’s name IN FULL – no acronyms or abbreviations.
- Copies of school reports **may be subsequently requested**.
- If a student did NOT attend school in a particular year/s, please write across the row: NO SCHOOLING.

DO NOT LEAVE ANY ROWS BLANK.

Academic year	Calendar year	Name of the school you attended	Country in which you attended school	Main language of course delivery* at school	% of time of course delivery* in English**
12					
11					
10					
9					
8					
7					
6					
5					
4					
3					
2					
1					

* Delivery is defined as the language in which the course is taught and assessed and includes the language used for unit outlines/programs and text books and the production and completion of homework tasks, assessments, tests and exams. Delivery is not limited to the language that a teacher uses to communicate in a classroom.

** This is the percentage of time that English is the medium of delivery in ALL subjects, e.g. maths, science, history, physical education.

Section 3: Student’s educational background: For students born in a remote territory or part of Australia (all questions must be answered)

1. Country of birth: _____

2. Nationality: _____

Note: Students who were born on Cocos Island or Christmas Island need to provide photocopies of passport pages showing their personal details and photograph.

3. Languages spoken at home (in order of frequency): _____

4. Information relating to other language studies

Have you enrolled or do you plan to enrol in any other second language course for your final year?

Yes

No

If yes, which language course? _____

First language speaker

Background language speaker

Second language speaker

5. School background:

- Complete the table showing details of your schooling for Year 1 onwards.
- Write the school’s name IN FULL – no acronyms or abbreviations.
- Copies of school reports **may be subsequently requested**.
- If a student did NOT attend school in a particular year/s, please write across the row: NO SCHOOLING. **DO NOT LEAVE ANY ROWS BLANK.**

Academic year	Calendar year	Name/s of the schools you attended in that year. If the same as the previous year, indicate with ".
12		
11		
10		
9		
8		
7		
6		
5		
4		
3		
2		
1		

Section 4: Additional information

Use this space to provide any other relevant information about your eligibility to enrol in the EAL/D course which may be of use to the Authority in making a decision about your application.

Section 5: Declarations

STUDENT DECLARATION

I declare that I have provided the documentation required to support my application and, to the best of my knowledge, all the information I have given on this form is true and correct.

Signature of student: _____ Date: _____

Students who provide incorrect or misleading information in support of their application for eligibility to enrol in English as an Additional Language or Dialect may be withdrawn from the course or have their result in the course removed from School Curriculum and Standards Authority records.

TEACHER AND PRINCIPAL DECLARATIONS/ENDORSEMENT

*Please note that the teacher and principal should not endorse this application unless **all questions have been completed and the required documentation has been supplied**. If the necessary information is not provided, the application cannot be processed.*

Students who have completed Section 2 and are applying from within Australia must include the following documentation:

- photocopies of passport showing:
 - photograph
 - dates of entry to Australia or other English-speaking countries (if necessary)

Teacher declaration:

I declare that all required documentation required to support this application has been attached and, to the best of my knowledge, the information provided by this student is true and correct.

Name of teacher: _____ Signature: _____

Email: _____ Telephone: _____ Date: _____

Please comment if there is any additional information that may be relevant to this application.

Principal endorsement:

Name of principal: _____ Signature: _____

Email: _____ Date: _____

Please note:

- Schools are requested to please use the email address: eald@scsa.wa.edu.au for the forwarding of EAL/D eligibility applications to the Authority via email. Please also note that the attachment limit for emails sent to the Authority is approximately 7MB. Emails with attachment size over the limit will not be delivered. Schools are advised to segment attachments over 7MB into a series of smaller emails or may choose an alternative method of delivery. Schools will also be sent an automated response confirming successful arrival of emails sent to eald@scsa.wa.edu.au
- Postal address: EAL/D eligibility applications, School Curriculum and Standards Authority, PO Box 816 Cannington WA 6987
- Fax: (08) 9273 6301

The review of eligibility decisions is a two-step process. For an initial informal review, please contact Louise Dodman on 9273 6785 or by email at Louise.Dodman@scsa.wa.edu.au with extra or clarifying information. For a subsequent formal appeal, an appeal application, administration fee payment and copies of additional supporting evidence are required.