



**Application for eligibility to enrol in
English as an Additional Language or Dialect (EAL/D)
and/or for extra time to complete OLNA**

**FORM 3
ATAR**

For a student enrolled in a school outside Australia



School Code			

**Form 3 – Application for approval to enrol in
 ATAR English as an Additional Language or Dialect (EAL/D)
 and/or for extra time to complete OLN**

FOR A STUDENT ENROLLED IN A SCHOOL OUTSIDE AUSTRALIA

All students intending to enrol in a Year 12 EAL/D course and/or applying for extra time to complete OLN must complete this application.

Required supporting documents include:

- Copies of school reports from previous schools.

This application will not be processed without all the supporting documentation.

Name of school

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SCSA student number

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Legal surname/family name of the student

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First given name

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Second given name

D	D	M	M	Y	Y	Y	Y
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Date of birth

M	F
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Gender

Year of enrolment in a Year 12 EAL/D course

2	0		
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Section 1: Eligibility criteria

I, (print your name) _____

(Tick **ONE** box only ✓)

I will be a final-year student whose first language is **not** English. I will **not** have been a resident in Australia or another predominantly English speaking country for a total period of more than **seven** years prior to 1 January of the year that I will be a final year student. I declare that English has **not** been the main medium of course delivery* for a total period of more than **seven** years prior to the year that I will be a final-year student at the school/s which I have attended.

I will be a final-year student who is deaf or hard-of-hearing and communicates using signing such as Auslan as my first language.

* Delivery is defined as the language in which the course is taught and assessed and includes the language used for unit outlines/programs and textbooks and the production and completion of homework tasks, assessments, tests and exams. Delivery is not limited to the language that a teacher uses to communicate in a classroom.

Please note that in situations where a language other than English is used in a classroom to support communication, the official language of delivery is still the basis for determining eligibility.

Section 2: Student’s educational background (all questions must be answered)

1. Country of birth: _____
2. Languages spoken at home (in order of frequency): _____

3. Information relating to other language studies

Have you enrolled or do you plan to enrol in any other second language course in your final year?

- Yes No

If yes, which language course? _____

- First language speaker Background language speaker Second language speaker

4. School background and reports: THE ONUS IS ON THE STUDENT TO PROVIDE THE EVIDENCE TO SUPPORT THIS APPLICATION

- Complete the table showing details of your schooling from Year 1 to Year 12.
- Write the school’s name IN FULL – no acronyms or abbreviations.
- A copy of at least one school report must be attached **for each different school** that was attended
- If you did NOT attend school in a particular year/s, write across the row: NO SCHOOLING.

DO NOT LEAVE ANY ROWS BLANK.

Academic year	Calendar year	Name of the school you attended	Country in which you attended school	Main language of course delivery* at school	% of time of course delivery* in English**

* Delivery is defined as the language in which the course is taught and assessed and includes the language used for unit outlines/programs and textbooks and the production and completion of homework tasks, assessments, tests and exams. Delivery is not limited to the language that a teacher uses to communicate in a classroom.

** This is the percentage of time that English is the medium of delivery in ALL subjects, e.g. maths, science, history, physical education.

Section 3: Additional information

Use this space to provide any other relevant information about your eligibility to enrol in the EAL/D course which may be of use to the Authority in making a decision about your application.

Section 4: Declarations

STUDENT DECLARATION

I declare that I have provided the documentation required to support my application and, to the best of my knowledge, all the information I have given on this form is true and correct. I also declare that I have completed all the rows of the table in Section 2.4.

Signature of student: _____ Date: _____

Students who provide incorrect or misleading information in support of their application for eligibility to enrol in English as an Additional Language or Dialect may be withdrawn from the course or have their result in the course removed from School Curriculum and Standards Authority records.

TEACHER AND PRINCIPAL DECLARATIONS/ENDORSEMENT

*Please note that the teacher and principal should not endorse this application unless **all the required documentation has been supplied and all rows in the table in Section 2.4 are completed.** If all the relevant information is not provided, the application cannot be processed.*

Teacher declaration:

I declare that, to the best of my knowledge, all the information provided by this student is true and correct.

Name of teacher: _____ Signature: _____

Email: _____ Telephone: _____ Date: _____

Please comment if there is any additional information that may be relevant to this application.

Principal endorsement:

Name of principal: _____ Signature: _____

Email: _____ Date: _____

Please note:

- Schools are requested to use the email address: eald@scsa.wa.edu.au for the forwarding of EAL/D eligibility applications to the Authority via email. Please also note that the attachment limit for emails sent to the Authority is approximately 7MB. Emails with attachment size over the limit will not be delivered. Schools are advised to segment attachments over 7MB into a series of smaller emails or may choose an alternative method of delivery. Schools will also be sent an automated response confirming successful arrival of emails sent to eald@scsa.wa.edu.au
- Postal address: EAL/D eligibility applications, School Curriculum and Standards Authority, PO Box 816 Cannington WA 6987
- Fax: (08) 9273 6301.

The review of eligibility decisions is a two-step process. For an initial informal review, please contact Louise Dodman on 9273 6785 or by email at Louise.Dodman@scsa.wa.edu.au with extra or clarifying information. For a subsequent formal appeal: an appeal application, administration fee payment and copies of additional supporting evidence are required.