



Application for WACE recognition of VET achievement completed outside of a school arrangement

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School Code

This application is for students currently enrolled in a WACE program and who would like qualifications achieved external to a school arranged and managed VET program to contribute towards achievement of the WACE. If approved, achievement of *completed nationally recognised VET qualifications is awarded unit equivalence according to the Year 11 and 12 equivalence structure (see WACE Manual). Please note that achievement in accredited courses will not automatically contribute to the WACE. The School Curriculum and Standards Authority will consider such programs on a case-by-case basis.

It is required that the principal of the school at which the student is currently enrolled sign this application as acknowledgment of the student's intention to have the VET achievement contribute towards their WACE. This process is necessary for WACE counselling activities that may be carried out by the school.

**No unit equivalence is awarded for partial Certificate I and II qualifications; however, partial Certificate III or higher may be awarded unit equivalence if specific criteria are met (see WACE Manual for further details).*

Please note: this form is not to be used where VET achievement outside of a school arrangement has been used for the purpose of obtaining block credit for Year 11 studies.

Complete the following details and return the form to the School Curriculum and Standards Authority
(Please print)

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WA student number

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Date of birth

M	F
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Gender (circle)

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Unique Student Identifier (USI)

Please note: For VET achieved in 2015 and beyond, a USI is required for VET to contribute towards your WACE. Any VET achieved prior to 2015 will be recognised without a USI.

School name

Legal surname/Family name

Academic year (in calendar year completed)

First given name

Second given name

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Third initial

Contact details (required)

Email

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Home

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Mobile

Qualification national code and title (e.g. CUA20213 – Certificate II in Live Production and Services)

Registered Training Organisation (RTO) through which qualification/units of competency have been achieved

The following evidence of achievement **must**
be provided with this application:

**Partial Certificate III or higher may be awarded unit equivalence if specific criteria are met (see WACE Manual).*

- Copy of *completed nationally recognised AQF qualification or accredited course
- Copy of official statement of attainment from the RTO

Student declaration:

I declare that I have read and understood all information on this form.

Signature of student

_____ Date _____

Signature of

parent/guardian

_____ Date _____

To be completed by the principal or school representative

I acknowledge that this student wishes to have this achievement in VET contribute towards his/her WACE.

Name of principal

_____ Email _____

Signature of principal

_____ Date _____

Return the completed form to dataservices@scsa.wa.edu.au

(Office Use only)

Approve Yes No – Reason not approved

Entered into SIRS Yes

Officer name

Date entered