



Application for endorsed programs WACE – special consideration for Year 12 students 2026

OFFICIAL (when blank) OFFICIAL Sensitive (when filled)

Privacy collection notice

The School Curriculum and Standards Authority (the Authority) collects personal information through this application to assess requests for special consideration regarding unit equivalence from endorsed programs to meet the Western Australian Certificate of Education (WACE) requirements.

The collection of your personal information enables the Authority to make informed decisions regarding special consideration for endorsed programs. Where personal information about students or other individuals is provided, the submitting party must confirm that each person has been informed of this *Privacy Collection Notice*.

Personal information collected may be disclosed to the Authority's authorised personnel or committees involved in evaluating your application, determining special consideration for endorsed program outcomes or contacting you about the decision.

If the Authority wishes to disclose your personal information for purposes other than those stated, your consent will be requested unless the disclosure is permitted under or by law.

The collection of this personal information is authorised under the *School Curriculum and Standards Authority Act 1997*.

If you choose not to provide your personal information, the Authority may not be able to assess your application for special consideration.

Further information regarding this collection can be obtained from the Programs and Vocational Studies team at endorsed@scsa.wa.edu.au.

Should you wish to access or correct your personal information, please contact the Authority's Freedom of Information (FOI) Officer at FOI@scsa.wa.edu.au, or refer to the Authority's *Public Information Statement* at <https://scsa.wa.edu.au/forms/freedom-of-information>.

More details about how the Authority collects, manages, and uses personal information are available in its *Privacy Policy* and *Privacy Policy Principles* at <https://www.scsa.wa.edu.au/privacy>.

I confirm that I have read and understood this notice and that any other person named in this application has read and understood the notice and provided consent for the collection of their personal information.

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Schools may apply to the School Curriculum and Standards Authority (the Authority) for special consideration on behalf of a student who, for reasons outside of their control, has not been able to meet Western Australian Certificate of Education (WACE) requirements due to issues involving an endorsed program by the end of Year 12.

The WACE Special Considerations Committee considers each application separately and the Authority will notify the school of the decision.

Eligible students

Schools may make an appeal on behalf of a student (if the student has been enrolled in an endorsed program) for an exemption from meeting WACE requirements if they have been affected by issues involving endorsed programs in the following situations:

1. The student has been adversely affected by unforeseen complications in a school/university/employer or provider partnership.
2. The student has transferred from overseas or is in a remote and/or regional area where there is an absence, or very restricted supply of alternative endorsed programs options and viable partnerships.

Special consideration process

Written submission

Schools must provide a submission to the Authority which clearly demonstrates:

- (a) that the student will meet all other requirements for the WACE by the end of Year 12 in 2026
- (b) the circumstances that have either impacted their endorsed programs achievement or prevented the student from completing an endorsed program by the end of Year 12 in 2026
- (c) how the school has made genuine attempts to rectify the issue and that all suitable alternatives have been exhausted.

Schools must complete and return the *Endorsed Programs WACE Special Considerations* spreadsheet, which can be accessed via <https://www.scsa.wa.edu.au/forms/forms>, with the student's application.

Application deadlines

Email the completed application for special consideration to endorsed@scsa.wa.edu.au by no later than **Friday, 30 October 2026**.



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SCHOOL CODE

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This form is to be used by schools applying for special consideration to the School Curriculum and Standards Authority (the Authority) to have the Western Australian Certificate of Education (WACE) requirements waived on behalf of Year 12 students who have been affected by issues relating to endorsed programs and will not be able to meet the requirements for WACE completion. Students can use up to a maximum of two units (in Year 12) from endorsed programs to meet the WACE requirements.

Approval will be granted on the basis that the school has made a genuine attempt to ensure the student has had the opportunity to meet the WACE requirements by the end of Year 12.

Schools must complete and return the *Endorsed Programs WACE Special Considerations* spreadsheet, which can be accessed via <https://www.scsa.wa.edu.au/forms/forms>, with the student's application.

This submission is to be completed by the principal or school representative.

Principal's declaration

The information provided in this submission is a true and accurate account of the situation. All suitable alternatives have been explored, and it has been deemed that no satisfactory option is available which will provide the student/s listed with the opportunity to meet the WACE requirements due to issues relating to their endorsed programs by the end of Year 12 in 2026.

Name of principal: _____

Signature of principal: _____ **Date:** _____

Return the completed form to endorsed@scsa.wa.edu.au by no later than **Friday, 30 October 2026**.

Office use only

Assistant Executive Director – Examinations, Certification and Testing approval Yes ☐ No ☐

Assistant Executive Director signature: _____ **Date:** _____

Student record amended in SIRS: Officer name: _____ **Date:** _____