



# 2016–2022 YEAR 12 CERTIFICATES

## Now available online

Visit the student portal to download digital copies of the documents in your folio of achievement. Simply log in and follow the prompts.

## Get your certificates in three easy steps

### 1 Log in to the [student portal](https://studentportal.scsa.wa.edu.au) (<https://studentportal.scsa.wa.edu.au>)

You will need your WA student number, which has eight digits and can be found on your school report/s or examination timetable/s. It may also be on your SmartRider.

Your password has been set to **Nn**ddmmyyyy, where **Nn** is the first two letters of your family name, the first as a capital letter (A–Z), the second as lower case (a–z), followed by **ddmmyyyy**, which is your date of birth in day month year format.

When you log in to the student portal for the first time, you will be prompted to change your password.

### 2 View and download your certificates

You can view and download digital copies of the following certificates:

- Western Australian Certificate of Education (WACE)
- Western Australian Statement of Student Achievement (WASSA)
- Australian Tertiary Admission Rank (ATAR) course reports
- Awards

Save your certificates to your computer or mobile device.

### 3 Present your digital certificates for WACE authentication

Present digital copies of your WACE, WASSA, ATAR course reports and awards when applying for university, TAFE, employment or training.

Your university, TAFE, employer or training provider may visit the [WACE Authentication page](https://waceauthentication.scsa.wa.edu.au) (<https://waceauthentication.scsa.wa.edu.au>) to authenticate the digital copy of your WACE.



If you require certified copies of your certificates for your applications, you can apply for these by completing the Application Form – Copy of Results/ Certificate of secondary education in Western Australia, available from <https://www.scsa.wa.edu.au/forms/forms>.

