

2018

ACTIVITIES SCHEDULE
TERM CALENDAR

SCHOOL CURRICULUM AND STANDARDS AUTHORITY



**School Curriculum
and Standards
Authority**

ACTIVITIES TERM CALENDAR 2018 TERM 1

Monday, 29 January
to
Friday, 13 April



Key

Items to be received by the School Curriculum and Standards Authority

Items to be available to or received by schools/providers

Significant to schools and the School Curriculum and Standards Authority

Activity relates to primary schools

Note: term dates are the approved dates for public school teachers for the 2018 school year, independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and

See last page for quick reference guide to 2018 WACE requirements.

5 January

Available to schools/providers in SIRS

2017 Year 12 statistical reports for course units, VET and endorsed programs.
Note: explanatory notes relating to these reports can be accessed from the website at <https://www.scsa.wa.edu.au/publications/reports/statistical-reports/school-comparison-statistics>.

16 January

Received by schools/providers

- Information package for checking 2017 achievements for Year 10 and Year 11 students in courses, VET and endorsed programs.
- Registration and demographic requirement information for:
 - Kindergarten-Year 6 students (schools that have previously registered their students, including Brightpath, ABLEWA and NAPLAN online transitioning schools)
 - Year 7–Year 12 students.
- Information package
 - 2018 course offerings which includes the WACE courses declaration form, the VET declaration form (including VET industry specific courses) and the endorsed programs enrolment declaration form
- school/provider contact information update form.

22 January

Received by schools/providers

Details of the small group moderation process for ATAR Year 12 courses (including the small group moderation partnership registration form).

1 February

Last date for receipt by the Authority

- Completed school/provider contact information update form.
- Completed WACE courses, VET and endorsed programs declaration form.

Last date for upload into SIRS

2018 course offerings and estimated enrolments in course units (including VET industry specific course units) for Year 11 and Year 12 students.
Note: once schools have uploaded their course offerings, they are able to verify them in SIRS.

8 February

Received by schools/providers

Application forms for special examination arrangements for ATAR course examination candidates with a disability.

13 February

Ceremony for 2017 School Curriculum and Standards Authority exhibitions and awards.

15 February

Last date for receipt by the Authority

- Applications from schools for disability adjustments in the March round of the Online Literacy and Numeracy Assessment (OLNA). Details are to be entered onto the OLNA dashboard.
- Completed small group moderation partnership registration form (for ATAR Year 12 groups with fewer than six ATAR course examination candidates).
- Initial 2018 registration and demographic information for Year 10–12 students (required for Online Literacy and Numeracy Assessment (OLNA) student lists and password generation). Note: OLNA student lists become available as soon as registration and demographic information is uploaded.
- Initial 2018 registration and demographic information for all Kindergarten–Year 6 students where these students attend schools either administering NAPLAN online or delivering Brightpath. Note: registration and demographic information for Kindergarten–Year 6 students where these students attend schools not administering NAPLAN online is due to be uploaded on Thursday, 12 April.
- Initial 2018 registration and demographic information for all Year 7 and Year 9 students where these students attend schools administering NAPLAN online. Note: registration and demographic information for Year 7–9 students where these students attend schools not administering NAPLAN online is due to be uploaded on Thursday, 15 March. Note: Updates to registration and demographic information should be uploaded into SIRS on a regular basis for the remainder of the year.

15 February

Received by schools/providers

- Enrolment information for Year 11 and Year 12 students studying units in ATAR, General, Foundation, Preliminary and VET industry specific courses.
- Information for providing estimates of Year 10–12 students studying VET qualifications.

JANUARY						
MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

FEBRUARY						
MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

16 February

Last date for receipt by the Authority

Completed application forms for Year 12 students (who were unable to apply in 2017) who are wishing to apply for eligibility for English as an Additional Language or Dialect (EALD) status, in order to be granted additional reading time for OLNA in September 2018 and/or to be considered eligible for Year 12 EALD courses in 2018.

23 February

Last date for upload into SIRS2

A course outline and assessment outline for each ATAR Year 12 course that the school is delivering in 2018 (syllabus delivery audit).

26 February

Available to schools/providers in SIRS

Online Literacy and Numeracy Assessment (OLNA) student login details.

1 March

Due date for upload into SIRS

Enrolments for Year 11 and Year 12 students studying units in ATAR, General, Foundation, Preliminary and VET industry specific courses.

Note: once schools have uploaded their student enrolments, they are able to verify them in SIRS.

2 March

Recommended last date for student transfers from **single Year 11 units** for Semester 1. See *WACE Manual 2018* for further advice on student transfers.

Before this date, students are able to transfer between single course units as they are likely to be able to complete the structured education program and complete sufficient assessment tasks to allow a grade to be assigned in the unit/s to which they are transferring.

After this date, students should not transfer from a single unit of an ATAR, General or Foundation course for Semester 1.

Available on the Authority website

Year 12 Information Handbook 2018 available for viewing or download from the website at <https://www.scsa.wa.edu.au/publications/year-12-information>.

6 March

Start of March round of Online Literacy and Numeracy Assessment (Year 10–12 students)

9 March

Finish of March round of writing component of Online Literacy and Numeracy Assessment (Year 10–12 students) Note: other components finish on Thursday, 29 March.

15 March

Last date for upload into SIRS

- Initial 2018 registration and demographic information for Year 7–9 students where these students attend schools not administering NAPLAN online. Note:
 - registration and demographic information for Year 10–12 students was due to be uploaded on Thursday, 15 February
- registration and demographic information for Kindergarten–Year 6 students where these students attend schools not administering NAPLAN online is due to be uploaded by Thursday, 12 April
- updates to registration and demographic information should be uploaded into SIRS on a regular basis for the remainder of the year.

Last date for receipt by the Authority

Applications for appeal against EALD eligibility decisions for students who submitted an application in 2018, prior to and including Friday, 16 February

21 March

Available to schools/providers in SIRS2

Syllabus delivery audit feedback reports.

22 March

Last date for receipt by the Authority

- Applications seeking permission for Year 8 and Year 9 students to have VET units of competency contribute to their WACE.
- Applications seeking permission for Year 10 students, who are part of a specialist program (i.e. gifted and talented) or are accelerated language students, to have Year 11 ATAR course units contribute to their WACE.

23 March

Available to schools/providers on the website

Practical examination requirements for ATAR courses that have a practical component.

29 March

Last date for receipt by the Authority

- Student achievement declaration form (**other than Year 12**) for 2017 data.
- VET and/or endorsed programs achievement declaration form (**other than Year 12**) for 2017 data.

MARCH						
MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Last date for upload into SIRS

- Changes to student achievement data (**other than Year 12**) for 2017.
Note: after this date, this SIRS upload facility will be locked and it will not be possible to upload further changes.

29 March

Finish of March round of numeracy and reading components of Online Literacy and Numeracy Assessment (Year 10–12 students)

5 April

Last date for receipt by the Authority

- Applications for students in Year 10 to sit the 2018 ATAR course examinations.
Note: no further applications will be accepted after this date.
- Forms to request change of academic year (for students changing from Year 11 to Year 12 only). Note: other changes between academic years can be requested up until Thursday, 21 June.
- Enrolments as non-school candidates in ATAR course examinations.
Note: no further applications will be accepted after this date.
An individual may enrol to sit an ATAR course examination as a non-school candidate in the event that the individual is:
 - seeking entry to university as a mature-age applicant, or
 - a student who has previously completed Year 12, or
 - a Year 12 student undertaking language course examinations through interstate language offerings where the course is not offered by the school, or
 - a Year 12 student undertaking French, German and/or Italian Background Language examinations where the course is not offered by the school.
- Application forms for special examination arrangements for candidates with a disability sitting ATAR course examinations.

Last date for upload into SIRS

- Changes to enrolments in:
 - ATAR, General, Foundation, Preliminary courses for Year 12 students
 - ATAR, General and Foundation (Units 3 and 4) courses for Year 11 students

Note:

- after this date, this SIRS facility will be locked and no further changes (except withdrawals in these courses) will be accepted
- changes to enrolments in VET industry specific courses for Year 12 students can be made up until Thursday, 21 June
- Year 12 students are able to withdraw from:
 - ATAR courses with practical examination components up until Friday, 27 July
 - ATAR courses which do not have a practical examination components up until Friday, 17 August
- Year 11 students are able to withdraw from:
 - ATAR courses (Units 3 and 4) with practical examination components up until Friday, 27 August
 - ATAR courses (Units 3 and 4) which do not have practical examination components up until Friday, 17 August
- Year 12 students are able to withdraw from General, Foundation and Preliminary courses up until Friday, 17 August.

6 April

Last date for receipt by the Authority

Information on participation and incidents for the March round of OLNA. Details are to be entered onto the OLNA dashboard.

Due date for receipt by the Authority

Round 1 – Applications for Special Consideration – Certificate II or higher WACE requirement for Year 12 students for inclusion in the first round of considerations.
Note: applications received after this date will be included in the second round of considerations (due at the Authority by Thursday, 1 November).

6 April

Available on the website

Applications for permission to enrol in a WACE language course in 2019 for study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Indonesian, Italian or Japanese.

9 April

Received by schools/providers

Small group moderation partnership confirmation.

12 April

Due date for upload into SIRS

- Registration and demographic information for Kindergarten–Year 6 students at schools where these students have previously been issued with a student number.

APRIL						
MON	TUE	WED	THU	FRI	SAT	SUN
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15

ACTIVITIES TERM CALENDAR 2018 TERM 2

Monday, 30 April
to
Friday, 29 June



Key

Items to be received by the School Curriculum and Standards Authority

Items to be available to or received by schools/providers

Significant to schools and the School Curriculum and Standards Authority

★ Activity relates to primary schools

Note: term dates are the approved dates for public school teachers for the 2018 school year, independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and

See last page for quick reference guide to 2018 WACE requirements.

1 May

Received by schools/providers

ATAR course examination accommodation forms.

2 May

Last date for receipt by the Authority

- Applications for marking the externally set tasks (ESTs).
- Notification of whether schools are going to:
 - scan and upload the Authority-selected scripts or
 - send the original scripts to the Authority.

2 May

Received by schools/providers

- Information for completing the online student declaration and permission details (relating to the release of personal information, use of school work and examination responses) for all Year 12 students.
- Printed copies of the externally set tasks for General and Foundation Year 12 courses.

3 May

Last date for upload into SIRS

VET qualification estimates for Year 10–12 students.

4 May

Last date for receipt by the Authority

Requests for changes to students' 2017 Western Australian Statements of Student Achievement (WASSA) results.

4 May

Recommended last date for student transfers between pairs of Year 11 units (E-code) in an ATAR, General or Foundation course. After this date student will be unlikely to be able to complete the structured education program or complete sufficient assessment tasks to allow a grade to be assigned in the units to which they are transferring. After this date, students should not commence paired course units.

See *WACE Manual 2018* for further advice on Year 11 student transfers.

Note: when changing a student's enrolment from a pair of units to a single unit for Semester 1, the school is required to provide a mark and a grade for the Semester 1 course unit, and enrol the student in a single unit of another course for Semester 2.

7 May

Last date for receipt by the Authority

Proposed ATAR course examination accommodation details.

7 May

Available to schools/providers in SIRS

- The marking keys and marks collection sheets for externally set tasks for General and Foundation Year 12 courses.
- Online Literacy and Numeracy Assessment (OLNA) results from March round.
- Student lists for the September round of the OLNA.

Received by schools/providers

- Information relating to the uploading of:
 - marks for externally set tasks
 - the Authority-selected student scripts where schools have nominated to scan and upload for externally set tasks.
- ★ Registration and demographic requirement information for Kindergarten–Year 6 students new to Brightpath in 2018.

7 May to 25 May

Schools/providers to administer

The externally set task for each General and Foundation Year 12 course being delivered.

15 May

Last date for receipt by the Authority

Overseas full fee-paying student declaration forms and payment (for schools in Western Australia only).

15 May to 25 May

★ Schools/providers to administer

- NAPLAN – paper (between Tuesday, 15 May and Thursday, 17 May)
- NAPLAN – online (between Tuesday, 15 May and Friday, 25 May).

MAY						
MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
★ 7	8	9	10	11	12	13
14	★ 15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

25 May

Received by schools/providers

- Enrolment information for VET qualifications and VET units of competency for Year 12 students.
- Music ATAR course practical examination information collection forms.
- Physical Education Studies ATAR course practical examination sport and skill level elective forms.

28 May

Due date for upload into SIRS

Externally set task marks for students for General and Foundation Year 12 courses.

28 May

Available to schools/providers in SIRS

Report listing students whose externally set task scripts must be photocopied and sent to the Authority for independent marking.

Available on the website

2018 ATAR course examination timetables.

7 June

Last date for receipt by the Authority

- Authority-selected EST scripts from schools that have opted to send them as original copies.
- ★ Initial 2018 registration and demographic information for all Kindergarten–Year 6 students where these students attend schools delivering Brightpath for the first time in 2018.

13 June

Last date for receipt by the Authority

- Completed Music ATAR course practical examination information collection forms.
- Completed Physical Education Studies ATAR course practical examination sport and skill level elective forms.

15 June

Due date for upload into SIRS2

Schools that have opted to scan the Authority-selected externally set task scripts must have uploaded them.

21 June

Due date for upload into SIRS

Enrolments in VET qualifications and VET units of competency for Year 12 students.

Note: inclusion of the VET Unique Student Identifier (USI) is optional for enrolments but a requirement for achievement of VET qualifications and VET units of competency intended for contribution towards the WACE requirements.

Last date for upload into SIRS

Final changes to enrolments into VET industry specific course units for Year 12 students.

Last date for receipt by the Authority

- Online completion of all Year 12 student declaration and permission details (relating to the release of personal information, use of school work and examination responses).
Note: each school is able to access in SIRS their students' responses to the release of personal information, the use of school work and examination responses.
- Forms to request to change academic year (other than changes from Year 11 to Year 12)

Note:

- the last date for changes to academic year from Year 11 to Year 12 was Thursday, 5 April
- no further forms will be accepted after this date.

27 June

Last date for receipt by the Authority

- Applications for marking the 2018 ATAR course written examinations.
- Applications for marking the 2018 ATAR course practical examinations.

JUNE						
MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

E-circulars

Keep up to date with the latest information about school curriculum and assessment, standards and certification of student achievement in Western Australia.

Subscribe for regular email updates to your inbox.

To keep up-to-date, subscribe to our monthly online circulars.

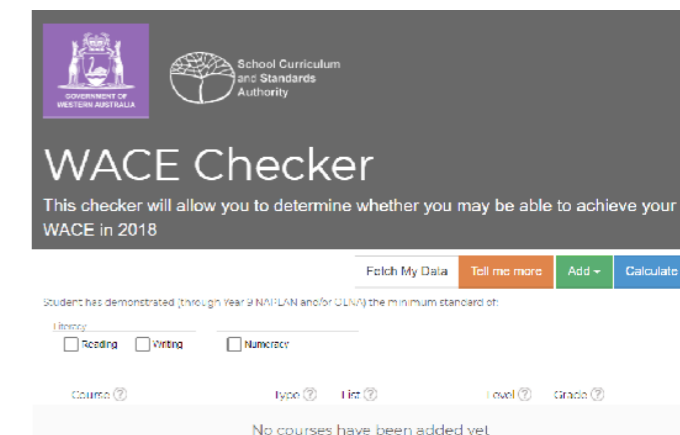
- Kto10 Circular and/or 11to12 Circular

WACE Checker

Schools are kindly reminded that the Authority has developed a WACE Checker for Year 12 students. The WACE Checker is a tool which Year 12s can use to check their progress towards achieving their Western Australian Certificate of Education (WACE) and is now available at <https://wacechecker.scsa.wa.edu.au>

The WACE Checker will be particularly useful for students considering changes to their education program (especially relating to withdrawing from courses) which may affect their eligibility for the WACE.

More information is available under the 'Tell me more' button on the checker.



Social Media

Keep up-to-date with information about the WACE, WASSA, exams and important dates.

The Authority has two Facebook pages and a Twitter account.

<https://facebook.com/SCSAWA> is for students in Years 10, 11 and 12, their parents, teachers and community stakeholders. The focus of the page is on providing information to students working towards the WACE and a WASSA.

<https://facebook.com/SCSAWateachers> is for teachers and community stakeholders. The focus of the page is on providing information to teachers delivering the Western Australian curriculum from Kindergarten to Year 12. Reminders about key dates as listed in the Activities Schedule are published on this page.

<https://twitter.com/scsawa> provides general information to the Authority's stakeholders.

ACTIVITIES TERM CALENDAR

2018 TERM 3

Monday, 16 July to Friday, 21 September



Key

Items to be received by the School Curriculum and Standards Authority

Items to be available to or received by schools/providers

Significant to schools and the School Curriculum and Standards Authority

★ Activity relates to primary schools

Note: term dates are the approved dates for public school teachers for the 2018 school year, independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and

See last page for quick reference guide to 2018 WACE requirements.

16 July

Received by schools/providers

Visual Arts ATAR course practical (production) examination submission categories data form.

Available to schools/providers in SIRS

Physical Education Studies ATAR course practical examination elective forms listing the sport and skill level in which the student is enrolled for the practical examination.

20 July

Received by schools/providers

Enrolment information for VET qualifications and VET units of competency for Year 10 and Year 11 students.

Enrolment information for endorsed programs for Year 10–12 students.

27 July

Last date for receipt by the Authority

- Completed Visual Arts ATAR course practical (production) examination submission categories data form.
- Completed application forms for alternative format ATAR course practical examinations.
- For schools commencing the 2019 school year in Term 4 of 2018, the completed student applications for permission to enrol in a WACE language course in **2019** for study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Indonesian, Italian or Japanese (including non-school candidates wishing to enrol in a Background and/or First Language ATAR course examination).
- Completed application forms for Year 10 students who are wishing to apply for eligibility for English as an Additional Language or Dialect (EALD) status, in order to be granted additional reading time for OLNA in Year 11 and Year 12, and/or to be considered eligible for Year 12 EALD courses in 2020.
- Completed application forms for Year 9 students who are wishing to apply for eligibility for English as an Additional Language or Dialect (EALD) status, in order to be granted additional reading time for OLNA in Year 10, Year 11 and Year 12, and/or to be considered eligible for Year 12 EALD courses in 2021.

Last date for upload into SIRS

Withdrawal of enrolment from ATAR courses with a practical examination component for Year 12 students.

Last date for receipt by the Authority

- Changes to Physical Education Studies ATAR course practical examination sport and skill level in which candidates are to be examined.
- Changes to Music ATAR course practical examination instruments in which the candidates are to be examined and their accompanists.

3 August

Last date for upload of changes into SIRS

Enrolments in year-long Year 11 courses (i.e. courses with codes starting with either AE, GE or FE) for Year 11 students Note:

- after this date, this SIRS facility will be locked and no further changes (except withdrawals in these courses) will be accepted
- from this date, Year 11 students will need to be enrolled into single units only (i.e. courses with codes starting with either A2, G2 or F2).

3 August

Received by schools/providers

Information on submission of proposed grade distributions for:

- Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
- Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).

Note: does not apply to VET industry specific courses or Preliminary course units.

JULY						
MON	TUE	WED	THU	FRI	SAT	SUN
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Available to schools/providers in SIRS

Media Production and Analysis ATAR course practical production examination data collection and collaborative forms (where applicable only).

3 August

Recommended last date for student transfers from **single Year 11 units** for Semester 2. See *WACE Manual 2018* for further advice on student transfers.

Before this date, students are able to transfer between single course units as they are likely to be able to complete the structured education program and complete sufficient assessment tasks to allow a grade to be assigned in the unit to which they are transferring.

After this date, students should not transfer from a single unit of an ATAR, General or Foundation course for Semester 2.

7 August

Last date for receipt by the Authority

Applications from schools for disability provisions in the September round of the Online Literacy and Numeracy Assessment (OLNA). Details are to be entered onto the OLNA dashboard.

9 August

Last date for receipt by the Authority

Completed endorsed programs enrolment declaration forms.

Last date for upload of changes into SIRS

Final changes for enrolments into VET industry specific course units for Year 11 students.

Due date for upload into SIRS

- Enrolments in VET qualifications and VET units of competency for Year 10 and Year 11 students. Note: inclusion of the VET Unique Student Identifier is optional for enrolments but a requirement for achievement of VET qualifications and VET units of competency intended for contribution towards the WACE requirements.

- Enrolments in endorsed programs for Year 10–12 students.

Last date for upload into SIRS

Update of 2018 registration and demographic information for Year 10–12 students (required for Online Literacy and Numeracy Assessment attendance registers and password generation).

10 August

Available to schools/providers in SIRS

- Feedback reports for externally set tasks.
- Confirmation of 2018 ATAR course examination accommodation arrangements.

13 August

Last date for receipt by the Authority

Changes to Visual Arts art work categories.

17 August

Last date for receipt by the Authority

Completed Media Production and Analysis ATAR course practical production examination data collection and collaborative forms (where applicable).

Last date for upload into SIRS

- Withdrawal of enrolment from ATAR courses without a practical examination component for Year 12 students.
- Withdrawal of enrolment from General, Foundation and Preliminary courses for Year 12 students. Note:
 - the last date for changes to enrolments (except withdrawals) in ATAR, General, Foundation and Preliminary courses for Year 12 students was Thursday, 5 April
 - the last date for withdrawal of enrolment from ATAR courses with a practical examination component for Year 12 students was Friday, 27 July.

20 August

Available to schools/providers in SIRS

Online Literacy and Numeracy Assessment (OLNA) student login details.

24 August

Last date for receipt by the Authority

For schools commencing the 2019 school year in Term 1 of 2019, the completed student applications for permission to enrol in a WACE language course in **2019** for study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Indonesian, Italian or Japanese (including non-school candidates wishing to enrol in a Background and/or First Language ATAR course examination).

24 August

Available on the website

Front covers of the ATAR course examinations.

Received by schools/providers

Dance and Media Production and Analysis ATAR courses written examination stimulus materials.

27 August

Start of September round of Online Literacy and Numeracy Assessment (Year 10–12 students)

29 August

Last date for upload into SIRS

- Proposed grade distributions for:
 - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
 - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).

Note: does not apply to VET industry specific courses or Preliminary course units.

30 August

Finish of September round of writing component of Online Literacy and Numeracy Assessment (Year 10–12 students)

Note: other components finish on Friday, 21 September.

3 September

Last date for upload into SIRS by schools/providers

Student nominations (via online form) for 2018 VET awards to be uploaded by 4.30 pm.

Note: late or proforma nominations will not be accepted.

6 September

Available to schools/providers in SIRS

Personalised examination timetables for the practical and written ATAR course examinations.

Note:

- schools/providers can download timetables from SIRS
- students can access their personalised examination timetables via the Authority's student portal.

11 September

Received by schools/providers

Practical ATAR course examination submission information for Design, Materials Design and Technology, Media Production and Analysis, Music and Visual Arts.

19 September

Last date for receipt by the Authority

French, German and Italian Background Languages personal investigation interview sheet examination submissions.

Date for receipt by the Authority

- Design portfolio practical examination submissions.
- Materials Design and Technology portfolio practical examination submissions.
- Media Production and Analysis production practical examination submissions.
- Music composition portfolio practical examination submissions.
- Visual Arts production practical (production) examination submissions.

21 September

Last date for receipt by the Authority

Information on participation and incidents for the September round of OLNA. Details are to be entered onto the OLNA dashboard.

21 September

Available to schools/providers on the website

The Unit 3 content on which the externally set task for each General and Foundation Year 12 course will be based in 2019.

21 September

Finish of September round of numeracy and reading components of Online Literacy and Numeracy Assessment (Year 10–12 students)

22 September to 30 September (Saturday, Sunday and the public holiday included)

ATAR course practical examinations for Aviation, Dance, Drama, Music and Physical Education Studies.

22 September to 7 October (Saturday, Sunday and the public holiday included)

ATAR course practical examinations for English as an Additional Language or Dialect (for students enrolled at an overseas school).

SEPTEMBER						
MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

ACTIVITIES TERM CALENDAR 2018 TERM 4

Monday, 8 October
to
Friday, 14 December



Key

Items to be received by the School Curriculum and Standards Authority

Items to be available to or received by schools/providers

Significant to schools and the School Curriculum and Standards Authority

★ Activity relates to primary schools

Note: term dates are the approved dates for public school teachers for the 2018 school year, independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and

See last page for quick reference guide to 2018 WACE requirements.

8 October

Received by schools/providers

- Information about collecting achievement data for:
 - Year 12 students for courses (ATAR, General, Foundation, Preliminary and VET industry specific courses), VET qualifications, VET units of competency and endorsed programs
 - non-Year 12 students sitting one or more ATAR course examinations.

OCTOBER						
MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Available to schools/providers in SIRS

- Authority feedback on proposed grade distributions for:
 - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
 - Year 11 students enrolled in Year 12 ATAR (Units 3 and 4) courses.

Note: does not apply to VET industry specific courses or Preliminary course units.

8 and 9 October

Collection by schools/providers

Visual Arts production examination submissions.

10 October

Collection by schools/providers

Design portfolios, Media Production and Analysis productions, Music composition portfolios and Materials Design and Technology portfolios to be collected.

11 October

Last date for receipt by the Authority

Small group moderation partnership declarations.

12 October

Last date for receipt by the Authority

Completed application forms for Year 9 students who are wishing to apply for eligibility for English as an Additional Language or Dialect (EALD) status, in order to be granted the additional reading time for OLNA in Year 10–12, and/or to be considered eligible for Year 12 EALD courses in 2021.

12 October to 21 October (Saturday and Sunday included)

ATAR course practical examinations for English as an Additional Language or Dialect (for students enrolled at a Western Australian school), French: Second Language, French: Background Language, German: Second Language, German: Background Language, Italian: Second Language, Italian: Background Language.

13 October

ATAR course practical examinations for Chinese: Second Language and Indonesian: Second Language.

13 and 14 October

ATAR course practical examinations for Japanese: Second Language.

15 October

Available to schools/providers in SIRS

Results for the September round of the Online Literacy and Numeracy Assessment (OLNA).

15 October

Start of student interviews for School Curriculum and Standards Authority's VET certificates of excellence.

19 October

Last date for schools/providers to inform students in writing of their grades and school marks for all courses studied in Year 12.

21 October

Finish of ATAR course practical examinations

26 October

Last date for receipt by the Authority

Completed application forms for Year 11 students who are wishing to apply for eligibility for English as an Additional Language or Dialect (EALD) status, in order to be granted additional reading time for OLNA in Year 12, and/or to be considered eligible for Year 12 EALD courses in 2019.

29 October

Start of ATAR course written examinations

1 November

Last date for upload into SIRS

- Year 12 achievement data in all ATAR, General, Foundation and Preliminary courses completed during the year. Note: SIRS automatically allocates a grade for VET industry specific course units once full or partial requirements have been met.
- Year 12 achievement data in VET units of competency. Note: the VET Unique Student Identifier is a requirement for achievement intended for contribution towards the WACE requirements.
- Year 12 achievement data in VET qualifications. Note: the VET Unique Student Identifier is a requirement for achievement intended for contribution towards the WACE requirements.
- Year 12 achievement data in endorsed programs.
- Achievements for non-Year 12 students enrolled to sit one or more ATAR course examinations.

NOVEMBER						
MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- Year 12 achievement data in VET qualifications. Note: the VET Unique Student Identifier is a requirement for achievement intended for contribution towards the WACE requirements.
- Year 12 achievement data in endorsed programs.
- Achievements for non-Year 12 students enrolled to sit one or more ATAR course examinations.

Due date for receipt by the Authority

Round 2 – Applications for Special Consideration – Certificate II or higher WACE requirement for Year 12 students for inclusion in the second round of considerations.

Note: no further applications will be accepted after this date.

1 November

Available to schools/providers in SIRS

Reports listing achievement data in all ATAR, General, Foundation, Preliminary and VET industry specific courses, VET units of competency, VET qualifications and endorsed programs.

Received by schools/providers

- Information about collecting achievement data for:
 - Year 11 students enrolled in ATAR, General, Foundation, Preliminary and VET industry specific courses
 - Year 10 and Year 11 students studying VET qualifications, VET units of competency and endorsed programs.

2 November

Last date for receipt by the Authority

- Student appeals against school assessment in courses studied in Year 12.
- Applications for appeal against languages enrolment determinations for study in 2019.

First date for upload into SIRS2

A course outline and an assessment outline for each course that the school will be delivering in 2019 (syllabus delivery audit – courses TBA).

9 November

Received by schools/providers

- Information package for checking Year 12 achievements in ATAR, General, Foundation, Preliminary and VET industry specific courses, VET units of competency, VET qualifications and endorsed programs.
- Year 12 student achievement declaration form.
- Year 12 VET and/or endorsed programs achievement declaration form.

16 November

Last date for receipt by the Authority

- Year 12 student achievement declaration form.
- Year 12 VET and/or endorsed programs achievement declaration form.

Last date for upload into SIRS

- Changes to 2018 Year 12 student achievement data. Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes (except for changes to Year 12 VET achievement data). Changes to Year 12 student VET achievement data can be made up until Tuesday, 27 November.
- Final registration and demographic information for Year 12 students (including total number of community service hours completed).

Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

16 November

Scheduled finish of the ATAR course written examinations.

20 November

Last date for receipt by the Authority

Completed sickness/misadventure application forms.

22 November

Last date for receipt by the Authority

Applications for appeal against EALD eligibility decisions for students who submitted an application after 16 February 2018.

26 November

Last date for schools/providers to inform students in writing of their grades and school marks in all courses studied in Year 11.

27 November

Last date for upload into SIRS

Changes to 2018 Year 12 student VET achievement data.

Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

29 November

Due date for upload into SIRS

- Year 11 achievement data for ATAR, General, Foundation and Preliminary courses.
- Year 10 and Year 11 achievement data for VET units of competency, VET qualifications and endorsed programs. Note:
 - SIRS automatically allocates a grade for VET industry specific course units once full or partial requirements have been met
 - the VET Unique Student Identifier (USI) is a requirement for achievement intended for contribution towards the WACE requirements.
- Final registration and demographic information for Year 7–11 students.

3 December

Student interviews for Beazley Medal: VET.

4 December

Last date for receipt by the Authority

Student appeals against school assessment in courses studied in Year 11 in 2018.

13 December

Last date for upload of changes into SIRS

Final registration and demographic information for Year 7–11 students.

Note: after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

18 December

Year 12 students' results available online via the Authority's student portal.

Mid-January 2019

The Authority issues the Western Australian Certificate of Education (WACE), course reports, Western Australian Statement of Student Achievement (WASSA), selected award certificates for Year 12 students.

DECEMBER						
MON	TUE	WED	THU	FRI	SAT	SUN
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Quick reference guide

WACE requirements – 2018

Achievement of a WACE signifies that a student has successfully met the requirements for breadth-and-depth, the achievement standard and the literacy and numeracy standard in their senior secondary schooling.

For 2018, the requirements are:

Breadth-and-depth requirement

- Completion of a minimum of 20 units, which may include unit equivalents attained through VET and/or endorsed programs. This requirement must include at least: (Explanatory notes 1, 2, 3, 4, 5)
 - a minimum of ten Year 12 units, or the equivalent
 - four units from an English learning area course, post-Year 10, including at least one pair of Year 12 units from an English learning area course
 - one pair of Year 12 units from each of List A (arts/languages/social sciences) and List B (mathematics/science/technology).

Achievement standard

- Achievement of at least 14 C grades or higher (or the equivalent) in Year 11 and 12 units, including at least six C grades (or equivalent) in Year 12 units. (Explanatory notes 5 and 6)
- Completion of at least four Year 12 ATAR courses or a Certificate II (or higher) VET qualification.

Literacy and numeracy standard

- Demonstration of the minimum standard of literacy and a minimum standard of numeracy. (Explanatory notes 7 and 8)

Explanatory notes relating to WACE requirements

1. The breadth requirement can be met through ATAR, General and Foundation courses. The depth requirement can be met through ATAR, General, VET industry specific and Foundation courses, VET credit transfer and endorsed programs. The achievement standard can be met through ATAR, General, VET industry specific and Foundation courses.
2. Of the 20 units required for a WACE, up to a maximum of four Year 11 units and four Year 12 units may be substituted by VET qualifications and/or endorsed programs. A student may choose to study VET qualifications and/or endorsed programs and may substitute using only VET qualifications (up to a total of eight units) **or** using endorsed programs (up to a total of four units) **or** using a combination of VET and endorsed programs (up to a total of eight units but with a maximum of four units with endorsed programs – two in Year 11 and two in Year 12).
3. Students are able to substitute the minimum number of course unit requirement with unit equivalents achieved through the completion of AQF VET qualifications at Certificate I, II, III and higher and/or endorsed programs.
4. Students can repeat units. However, those units that have the same unit code, e.g. AEENG, and are repeated, do not contribute to the WACE requirements more than once. Note: Students who complete ATAR Units 3 and 4 as part of an accelerated program and sit the examination cannot repeat these units until after they leave school at the completion of Year 12.
5. Students enrolled in a Year 12 ATAR course must sit the external examination in that course. If students do not sit an ATAR course examination and do not have an approved sickness/misadventure application for not sitting the examination in that course, the pair of units completed in that year will not contribute towards any of the WACE requirements. Students who do not sit the ATAR course examination will not have a course mark or grade recorded on their WASSA, nor will they receive an ATAR course report. For ATAR courses with practical components, students must complete both the written and practical examinations.
6. Both VET qualifications and endorsed programs can indirectly contribute to the WACE standard requirement of a C grade in at least 14 units. A C grade in a maximum of eight units (four in Year 11 and four in Year 12) can be replaced by unit equivalents from VET qualifications and/or endorsed programs. Of these eight unit equivalents, a maximum of four can be from endorsed programs (two in Year 11 and two in Year 12).
7. The literacy and numeracy standard can be met either through the Online Literacy and Numeracy Assessment (OLNA) or by achieving Band 8 or higher in the associated components of reading, writing or numeracy in the Year 9 NAPLAN tests. Students undertaking the OLNA will be required to satisfy both the reading and writing components in order to demonstrate the minimum WACE literacy standard.
8. If students do not demonstrate the literacy and numeracy standard by the time they exit secondary school, they can apply to the Authority to re-sit the assessment at any age. (Note: the WACE requirements may change over time and students studying towards the achievement of the WACE after they leave school will be required to meet the WACE requirements current at the time of the completion of their studies.)