



## Examination Scripts: Candidate Application

### ATAR Course Examinations (Northern Hemisphere) 2024–25

**Closing date: by close of business – 4.00 pm (AWST) on Friday, 30 May 2025**

ATAR course examination candidates may apply for a **copy** of their script for each written examination.

Candidates should be aware that:

- an examination script contains only the text they produced during the examination
- a script can be used in conjunction with the **statement of raw examination marks** to help analyse their results for a course (<https://www.scsa.wa.edu.au/forms/forms> > **Examinations**)
- once all processes connected with ATAR course examinations have been completed, examination materials, including scripts and recordings, are destroyed in accordance with the authorised retention and disposal schedule.

#### Conditions

In compliance with Australian Government legislation (*Privacy Act 1988*), copies of examination scripts are released to the candidate **only** via the **personal** email address that is registered with their WA student number (WASN) in the Student Portal. The WASN is an eight-digit number that is allocated to students from the School Curriculum and Standards Authority (the SCSA) and is found on school reports. Candidates can update their personal email address under the **My profile** tab in the Student Portal at <https://studentportal.scsa.wa.edu.au>.

Applications must be submitted to the SCSA by **close of business – 4.00 pm (AWST) on Friday, 30 May 2025**. Applications received after the closing date cannot be considered.

Copies of examination scripts will be provided when all the processes connected with ATAR course examinations have been completed, usually by **mid-June**.

#### Fee

A fee of \$32.00 (GST-free) is payable for each script.

Payment is in Australian Dollars only.

Foreign currencies, bank drafts in foreign currencies and personal cheques are not accepted.

If a candidate chooses to withdraw their application for a copy/copies of examination scripts, they must withdraw it within five (5) working days of making payment to be eligible for a refund.

#### Application

1. To apply for a copy/copies of examinations scripts, select **APPLY**.