Pre-primary to Year 10 Achievements Collection (RSLAS) File Format

Column number	Column reference	Field name	Comment
1	A	Record type	RSLAS Mandatory Maximum field length = 5
2	B	Western Australian student number (WASN)	Mandatory Maximum field length = 8 Must be a valid WASN issued by the Authority
3	C	Student given name	Mandatory (optional if student only has a family name) Maximum field length = 40 Recommend using title case, not all capitals
4	D	Student family name	Mandatory Maximum field length = 40 Recommend using title case, not all capitals
5	E	Calendar year	Mandatory Maximum field length = 4 In yyyy format
6	F	Registered academic year	Mandatory Maximum field length = 2 Values are PP, 1–10
7	G	Provider code	Mandatory Maximum field length = 10 Unique code for learning area provider
8	H	Semester	Mandatory Maximum field length = 1 Must be 1 = Semester 1, 2 = Semester 2, 3 = year-long
9	I	Curriculum academic year	Mandatory Maximum field length = 2 Values are PP, 1–10
10	J	Curriculum area code	Mandatory Maximum field length = 10 Unique curriculum area code (e.g. DIT, LENG, MUSP)
11	K	Grade	**PP** = Leave blank, **Years 1–2** = Conditional*, **Years 3–10** = Mandatory *A grade or achievement descriptor (column L) must be provided Maximum field length = 1 Must be: A, B, C, D or E
12	L	Achievement descriptor code	**PP** = Mandatory, **Years 1–2** = Conditional*, **Years 3–10** = Leave blank *An achievement descriptor or grade (column K) must be provided Maximum field length = 50 Must be a WA standard achievement descriptor code (Excellent, High, Satisfactory, Limited, or Very Low), or an Authority-approved achievement descriptor code for this provider
13	M	Modified curriculum code	Mandatory if the curriculum has been modified Leave blank if the curriculum has not been modified. Maximum field length = 2 Values are: **GT** = Gifted and talented (**a grade must be reported in Column K**) **AB** = Abilities Based Learning and Education, WA **EA** = English as an Additional Language/Dialect **IP** = Individual Education Plan/Documented Learning Plan For AB, EA and IP, no grade or achievement descriptor is reported. If multiple codes apply, use the one that appears highest on the list

The RSLAS file must be saved as a .csv (comma-separated values or comma delimited).
The first row of the file must be a header row containing the field names listed in the table above