



SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 35 – 23 February 2016

Ref	Resolution
1/16	The Board confirmed the minutes of the meeting held on 8 December 2015 as an accurate record of that meeting.
2/16	The Board noted the: <ul style="list-style-type: none">• 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 31 January 2016;• 2016–17 Annual State Budget preparation update;• strategy to meet State Government Workforce Renewal Policy targets for 2016–17 and forward years;• strategy to meet previously imposed Efficiency Dividends and Government Savings initiatives; and• impact of the State Government workforce freeze on the Authority's workforce.
3/16	The Board noted the draft minutes of the Standards Committee meeting held on 2 February 2016.
4/16	The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held on 10 December 2015.
5/16	The Board noted the register of records (2014/16090 – item numbers 74 to 86) to which the School Curriculum and Standards Authority Common Seal has recently been affixed.
6/16	The Board noted the CEO's report.
7/16	The Board noted the report on the Year 12 Student Achievement Data – 2015.
8/16	The Board approved the instruments of delegation for: <ul style="list-style-type: none">• the Pre-primary to Year 10 alternative curriculum/reporting on student achievement recognition process subject to the inclusion of a practising teacher as a member of the Recognition Panel; and• the Western Australian Certificate of Education 2016 implementation committee structure.
9/16	The Board noted the information provided in the briefing note entitled ' <i>Briefing Note For the Board Chair: Financial Management Responsibilities of the Board</i> '.
10/16	The Board noted the report – <i>Analysis of Syllabus Delivery Audit 2015</i> .
11/16	The Board noted the 2016 language enrolment process update.
12/16	The Board confirmed its intent that Languages is part of the P–10 curriculum for all students (mandated for Years 3–8) unless students are on an Individual Education Plan (or Documented Learning Plan or Differentiated Learning Plan).
13/16	The Board noted the School Curriculum and Standards Authority 2016 Communications Plans.
14/16	The Board acknowledged the substantial commitment and contribution of Ms Lucina Cross to the Board over the past four years.



SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 36 – 5 April 2016

Ref	Resolution
15/16	The Board confirmed the minutes of the meeting held on 23 February 2016 as an accurate record of that meeting.
16/16	The Board noted the: <ul style="list-style-type: none">• 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 29 February 2016; and• 2016–17 State Budget Preparation update (verbal).
17/16	The Board noted the draft record of the School Systems and Sector Executive Forum meeting held on 8 March 2016.
18/16	The Board noted the draft minutes of the Standards Committee meeting held on 15 March 2016.
19/16	The Board noted the draft minutes of the Curriculum and Assessment Committee meeting held on 22 March 2016.
20/16	The Board noted the CEO's report.
21/16	The Board noted that the Authority will provide the Tertiary Institutions Service Centre (TISC) with standardised combined scores for use in TISC's AMS scaling process but will not use standardisation in its own processes for determining students' combined scores.
22/16	The Board noted the report on Online Literacy and Numeracy Assessment data.
23/16	The Board noted the interim report on the 2016 Syllabus Delivery Audit.
24/16	The Board noted and endorsed the School Curriculum and Standards Authority 2016 WACE Communications Plans.
25/16	The Board noted the 2015 STEM enrolment data report.



SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 37 – 17 May 2016

Ref	Resolution
26/16	The Board confirmed the minutes of the meeting held on 5 April 2016 as an accurate record of that meeting.
27/16	The Board noted the: <ul style="list-style-type: none">• 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 31 March 2016;• 2016–17 Annual State Budget;• 2016–17 Parliamentary Estimates; and• Workforce Renewal Policy Implementation.
28/16	The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held on 7 April 2016.
29/16	The Board noted the draft minutes of the Standards Committee meeting held on 3 May 2016.
30/16	The Board noted the draft minutes of the Curriculum and Assessment Committee meeting held on 10 May 2016.
31/16	The Board noted the CEO's report.
32/16	The Board endorsed the reappointment of Ms Melanie Sorensen as a member of the School Curriculum and Standards Authority Curriculum and Assessment Committee for a three-year term.
33/16	The Board noted the Mathematics ATAR bonus information.
34/16	The Board noted the draft <i>Guidelines for the Allocation of Notional Time to Learning Areas in Pre-primary to Year 10</i> for publication within the <i>Western Australian Curriculum and Assessment Outline</i> .
35/16	The Board noted the draft <i>Pre-primary to Year 10: Teaching, Assessing and Reporting Policy</i> for publication within the <i>Western Australian Curriculum and Assessment Outline</i> .
36/16	The Board noted the briefing on the completion of the March 2016 round of the Online Literacy and Numeracy Assessment.
37/16	The Board noted the Grattan Institute's report – <i>Widening gaps: What NAPLAN tells us about student progress</i> .
38/16	The Board endorsed the new programs (outlined in Endorsed Programs update) as follows: <ul style="list-style-type: none">• Introduction to the Internet of Everything, Cybersecurity and Entrepreneurship;• Open Water 20 Diver;• Explorer 30 Diver;• Advanced 35 Diver; and• Level 3 Certificate in Vocational Graded Examination in Dance Intermediate Foundation.



SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 38 – 28 June 2016

Ref	Resolution
39/16	The Board confirmed the minutes of the meeting held on 17 May 2016 as an accurate record of that meeting.
40/16	The Board noted the: <ul style="list-style-type: none">• 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 31 May 2016;• impending Office of the Auditor General Final Audit;• implications of the Workforce Renewal Policy Implementation; and• proposed Agency Expenditure Review.
41/16	The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held on 2 June 2016.
42/16	The Board noted the draft record of the Primary Principals' Advisory Forum meeting held on 6 May 2016.
43/16	The Board noted the draft record of the Audit and Risk Management Committee meeting held on 7 June 2016 and the abbreviated Risk Register as at 22 June 2016.
44/16	The Board endorsed the CEO's decision to allow the following special arrangement for Type 1 Diabetes examination candidates: <ul style="list-style-type: none">a) on the provision of medical evidence of Type 1 diabetes, if a student requests special provisions, then an additional five minutes per half hour will be made available for the student with no restrictions on how the five minutes would be utilised; andb) in the event of any serious health issues during an examination then the normal sickness and misadventure rules will apply.
45/16	The Board expressed its concern regarding the report that The University of Western Australia would be making unconditional early offers to school leavers for entry into Engineering courses in 2017, particularly with respect to the potential for this initiative to: <ul style="list-style-type: none">a) affect the validity of the Authority's moderation of school marks process;b) be inequitable if the early offer was indeed unconditional; andc) undermine community confidence in the integrity of the Authority's processes and university admission processes.
46/16	The Board noted the CEO's report.
47/16	The Board approved the Authority's draft year level syllabuses for Languages: Second Language in Chinese, French, German, Indonesian, Italian and Japanese for Pre-primary to Year 10 and congratulated the Curriculum, Assessment and Moderation Directorate and language education staff for completing this process so expeditiously.
48/16	The Board approved the proposed structure and format of the <i>Year 12 Student Achievement Tables for 2016 and Beyond</i> .
49/16	The Board noted the recent update to the Department of Training and Workforce Development VET in Schools Qualification Register.
50/16	The Board approved the <i>Pre-primary to Year 10: Teaching, Assessing and Reporting Policy</i> for publication within the <i>Western Australian Curriculum and Assessment Outline</i> .
51/16	The Board approved the <i>Notional Time Allocation Guidelines: Pre-primary to Year 10</i> for publication within the <i>Western Australian Curriculum and Assessment Outline</i> .
52/16	The Board noted the status of the development of the Student Records Management System.



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53/16	The Board noted the report on the Authority's international education program and requested a statement of the full income and expenditure associated with the present program at the next Board meeting.
54/16	The Board approved, in principle, the proposed changes to the grade approval process for 2017 and requested that the CEO bring the paper back to the Board with a draft communication strategy for informing schools of these requirements.



SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 39 – 16 August 2016

Ref	Resolution
55/16	The Board confirmed the minutes of the meeting held on 28 June 2016 as an accurate record of that meeting.
56/16	The Board noted the report International Education – Income and Expenses 2015–16.
57/16	The Board: <ul style="list-style-type: none">noted the 2015–16 Financial Report (cash basis) for the period 1 July 2015 to 30 June 2016 (final report for the financial year 2015–16);noted and discussed current concerns regarding implementation of the Workforce Renewal Policy, the proposed Agency Expenditure Review, and the Forward Years Financial Projections; andapproved the 2015–16 financial statements and key performance indicators report prepared on the accrual basis incorporated in the draft 2015–16 Annual Report.
58/16	The Board noted the draft record of the School Systems and Sector Executive Forum meeting held on 19 July 2016.
59/16	The Board noted the draft record of the Primary Principals' Advisory Forum meeting held on 22 July 2016.
60/16	The Board noted the register of records (2014/16090 – item numbers 87 to 101) to which the School Curriculum and Standards Authority Common Seal have recently been affixed.
61/16	The Board noted the CEO's report.
62/16	The Board noted the status of the development of the Student Records Management System.
63/16	The Board endorsed the draft 2015–16 Annual Report in-principle with feedback to be provided by members by 23 August 2016.
64/16	The Board approved the modification of students' ATAR course reports to include the standardised combined score.
65/16	The Board noted the Chair's update on the proposed Early Entry Scheme being implemented by some universities in 2017.
66/16	The Board noted the NAPLAN 2016 Summary Information.
67/16	The Board noted correspondence to the Tertiary Institutions Service Centre regarding; <ul style="list-style-type: none">ATAR release dates 2016/17;release of median ATAR performance for inclusion in the SCSA 'league tables'.



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Board Meeting Number 40 – 20 September 2016

Ref	Resolution
68/16	The Board confirmed the minutes of the meeting held on 16 August 2016 as an accurate record of that meeting.
69/16	The Board noted the: <ul style="list-style-type: none">• 2016–17 Financial Report (cash basis) for the period 1 July 2016 to 31 August 2016;• Agency Expenditure Review update; and• 2016–17 State Budget Mid-year review requirements.
70/16	The Board noted the draft record of the Standards Committee meeting held on 30 August 2016.
71/16	The Board noted the draft minutes of the Curriculum and Assessment Committee meeting held on 6 September 2016.
72/16	The Board resolved that it does not support the introduction of online assessment of Year 3 NAPLAN writing.
73/16	The Board noted the draft record of the School Systems and Sector Executive Forum meeting held on 13 September 2016.
74/16	The Board noted the CEO's report.
75/16	The Board approved the removal of 'alternative instruments' from the available options to be examined as part of the ATAR Music course effective from and including 2018.
77/16	The Board noted the status of the development of the Student Records Management System.
78/16	The Board approved: <ol style="list-style-type: none">(1) proposed changes to the Grade Approval Process for 2017; and(2) the Draft communication strategy on changes to the grade approval process for 2017.
79/16	The Board noted and endorsed the secretariat's planning for consensus moderation in 2017.
80/16	The Board approved the Pre-primary to Year 10 Interim Achievement Standards for Design and Technologies and Digital Technologies.
81/16	The Board noted the meeting dates for key committees and the following Board meeting dates for 2017: <ul style="list-style-type: none">• Tuesday, 28 March 2017, 8:00 – 10:00 am• Tuesday, 16 May 2017, 8:00 – 10:00 am• Tuesday, 27 June 2017, 8:00 – 10:00 am• Tuesday, 15 August 2017, 8:00 – 10:00 am• Tuesday, 19 September 2017, 8:00 – 10:00 am• Tuesday, 31 October 2017, 8:00 – 10:00 am• Tuesday, 5 December 2017, 8:00 – 10:00 am.



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Board Meeting Number 41 – 1 November 2016

Ref	Resolution
82/16	The Board confirmed the minutes of the meeting held on 20 September 2016 as an accurate record of that meeting.
83/16	The Board noted the Chair's letter to the Australian Curriculum, Assessment and Reporting Authority Board Chair regarding the introduction of online assessment of Year 3 NAPLAN writing.
84/16	The Board noted the: <ul style="list-style-type: none">• 2016–17 Financial Report (cash basis) for the period 1 July 2016 to 30 September 2016; and• update relating to the 2016–17 State Budget Mid-year review requirements.
85/16	The Board noted the Office of the Auditor General Report titled, 'Report to the Board for the year ended 30 June 2016'.
86/16	The Board noted the CEO's report.
87/16	The Board noted the Abilities Based Learning Education, Western Australia (ABLEWA) resources, including the ABLEWA curriculum, assessment tool and professional learning modules.
88/16	The Board noted the feedback provided on the 2016 externally set task process and expressed its support of the process as an important step in achieving a shared state-wide understanding of expected standards of achievement in Year 12 General and Foundation courses.
89/16	The Board noted the status of the development of the Student Records Management System.
90/16	The Board approved the recommendation to track enrolments in Year 12 ATAR Courses for another year before making any decisions regarding the future of these courses.
91/16	The Board: <ul style="list-style-type: none">• considered MAHSA College's application to offer the School Curriculum and Standards Authority's AUSMAT program; and• approved implementation of the AUSMAT at MAHSA College commencing in 2017.
92/16	The Board noted the Alternative Curriculum Recognition update.
93/16	The Board noted the briefing on the Completion of the September 2016 round of the <i>Online Literacy and Numeracy Assessment</i> .
94/16	That the Board endorsed the Chair's letter, out of session, to the Under Treasurer regarding the Agency Expenditure Review.
95/16	The Board noted the letter from Ms Lucy Toovey, Department of Education & Training, Victoria regarding Abilities Based Learning Education, Western Australia.



SUMMARY OF BOARD RESOLUTIONS 2016

Board Meeting Number 42 – 6 December 2016

Ref	Resolution
96/16	The Board confirmed the minutes of the meeting held on 1 November 2016 as an accurate record of that meeting.
97/16	The Board noted the Online Literacy and Numeracy Assessment presentation.
98/16	The Board noted those General and Foundation courses with less than 100 enrolments in 2016.
99/16	The Board: <ul style="list-style-type: none">noted the 2016–17 Financial Report (cash basis) for the period 1 July 2016 to 31 October 2016;noted the update relating to the 2016–17 State Budget Mid-year review requirements;noted the update relating to the Agency Expenditure Review (AER) process; andapproved the provision of future savings from NAPLAN online as the Authority's response to the Agency Expenditure Review.
100/16	The Board noted the draft record of the School Systems and Sector Executive Forum meeting held on 8 November 2016.
101/16	The Board <ul style="list-style-type: none">noted the draft record of the Audit and Risk Management Committee meeting held on 15 November 2016 and the updated Risk Register; andexpressed its continuing concern with regards to the impact of reduced finances on the Authority's operations.
102/16	The Board: <ul style="list-style-type: none">noted the draft minutes of the Standards Committee meeting held on 15 November 2016; andapproved the proposed modifications to the presentation of VET Certificate II completion rates and OLNA results in the Year 12 student achievement 'league tables'.
103/16	The Board noted the draft minutes of the Curriculum and Assessment Committee meeting held on 22 November 2016.
104/16	The Board noted the register of records (2014/16090 – item numbers 102 to 113) to which the School Curriculum and Standards Authority Common Seal has recently been affixed.
105/16	The Board noted the draft record of the Secondary Principals' Advisory Forum meeting held on 24 November 2016.
106/16	The Board noted the CEO's report.
107/16	The Board approved, subject to minor and editorial corrections, the <i>Western Australian Certificate of Education (WACE) Manual 2017</i> .
108/16	The Board approved: <ul style="list-style-type: none">the re-appointment of Ms Gabrielle Doyle as a member of the School Curriculum and Standards Authority Curriculum and Assessment Committee for a three-year term from 2 March 2017 to 1 March 2020; andthe re-appointment of Mr Lindsay Hale as a member of the School Curriculum and Standards Authority Curriculum and Assessment Committee for a three-year term from April 8 2017 to April 7 2020.



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109/16	The Board noted the processes being undertaken to introduce the WA Student Number to primary schools in Western Australia.
110/16	The Board approved the Pre-primary to Year 10 Achievement Standards and minor amendments to the syllabuses for The Arts.
111/16	The Board endorsed the intention of the Authority to: <ul style="list-style-type: none">• establish an evidence base of student profiles and the context and conditions of delivery arrangements of higher level VET qualifications undertaken by WA secondary students; and• collaborate with the VET regulators and the Department of Training and Workforce Development to assist the management of concerns around quality and student outcomes of Certificate IV or higher qualifications used towards meeting the WACE requirements.
112/16	The Board noted and approved in-principle the draft Online Literacy and Numeracy Assessment research paper prepared by Professor Jim Tognolini and Ms Carol Taylor.
113/16	The Board noted the response received from Professor Steven Schwartz, Chair of the Australian Curriculum, Assessment and Reporting Authority Board, on the NAPLAN assessment of Year 3 Writing.
114/16	The Board noted the Victoria Department of Education and Training's paper on <i>International literature review of keyboarding as predominant mode of writing in early grade primary school.</i>
115/16	The Board noted the briefing notes provided to the Minister for Education on the release of the 2015 Trends in International Mathematics and Science Studies (TIMSS).