



Application for recording of enrolment and achievement of VET units of competency (delivered through VET credit transfer) VET qualifications – Year 9 students, 2027

OFFICIAL (when blank) OFFICIAL Sensitive (when filled)

Privacy collection notice

The School Curriculum and Standards Authority (the Authority) collects personal information through this application to assess requests from schools for Year 9 students to have vocational education and training (VET) achievements contribute towards the Western Australian Certificate of Education (WACE).

The collection of your personal information enables the Authority to make informed decisions regarding the delivery of VET to Year 9 students for unit equivalence towards the WACE. Where personal information about students or other individuals are provided, the submitting party must confirm that each person has been informed of this Privacy Collection Notice.

Personal information collected may be disclosed to the Authority's authorised personnel or committees involved in evaluating your application, determining outcomes for delivery of VET to Year 9 students or contacting you about the decision.

If the Authority wishes to disclose your personal information for purposes other than those stated, your consent will be requested unless the disclosure is permitted under or by law.

The collection of this personal information is authorised under the *School Curriculum and Standards Authority Act 1997*.

If you choose not to provide your personal information, the Authority may not be able to assess your application for recording VET in Year 9.

Further information regarding this collection can be obtained from the Programs and Vocational Studies team at VETinfo@scsa.wa.edu.au.

Should you wish to access or correct your personal information, please contact the Authority's Freedom of Information (FOI) Officer at FOI@scsa.wa.edu.au, or refer to the Authority's *Public Information Statement* at <https://scsa.wa.edu.au/forms/freedom-of-information>.

More details about how the Authority collects, manages, and uses personal information are available in its *Privacy Policy* and *Privacy Policy Principles* at <https://www.scsa.wa.edu.au/privacy>.

I confirm that I have read and understood this notice and that any other person named in this application has read and understood the notice and provided consent for the collection of their personal information.

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School principals are required to seek permission from the School Curriculum and Standards Authority (the Authority) for Year 9 students to have vocational education and training (VET) achievements contribute towards the Western Australian Certificate of Education (WACE).

Permission may be granted for VET units of competency/VET qualifications on the basis that these studies are part of a longer-term program where:

- students are in remote community schools where learning programs relate directly to the local industry; or
- students are accessing VET as part of an individual education program (IEP); **and**
- a valid opportunity has been presented which supports an ongoing and coherent training pathway.

A signed declaration by the school principal is needed to ensure that, by offering the VET units of competency/VET qualifications, the school agrees to the condition that the enrolment and achievement data are submitted and verified in accordance with the Authority's published requirements.

The application form should be completed and returned to VETinfo@scsa.wa.edu.au by **Thursday, 10 December 2026**.

Recording of enrolment and achievement of VET units of competency (delivered through VET credit transfer)/VET qualifications – Year 9 students, 2027

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School code

OFFICIAL (when blank) OFFICIAL Sensitive (when filled)

This form is to be used by schools when seeking permission from the School Curriculum and Standards Authority (the Authority) for Year 9 students to have achievements in vocational education and training (VET) units of competency (achieved through VET credit transfer)/VET qualifications contribute towards the Western Australian Certificate of Education (WACE). Permission may be granted on the basis that these studies are part of a longer-term program where:

- students are in remote community schools where learning programs relate directly to the local industry, or
- students are accessing VET as part of an individual education program (IEP); **and**
- a valid opportunity has been presented which supports an ongoing and coherent training pathway.

Complete the following details (please print)

School name _____

List VET qualification for which recognition is being sought. For partial qualifications, list the qualification that the units of competency are linked to.

Please attach:

1. an explanation of the long-term program and any additional information that supports this application
2. an outline of the units of competency that make up the qualification for which recognition is being sought
3. details of the registered training organisation (RTO) involved in the delivery, assessment and certification of the relevant qualification.

Note: permission will only be given for listed units of competency.

To be completed by the principal (or school representative)

Principal's declaration

I understand that by offering the VET units of competency and VET qualifications listed above/attached, my school agrees to the following conditions:

- the VET enrolment and achievement data are submitted and verified in accordance with the Authority's published requirements.

