



School Curriculum  
and Standards  
Authority

2023 | ACTIVITIES SCHEDULE

**TERM CALENDAR**



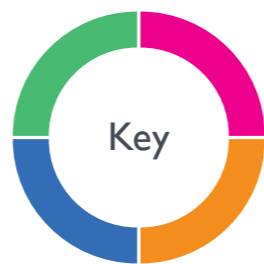
UPDATED



20/01/2023



# Additional information



Key

- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- 💧 Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.



Image adapted from: Hudson, D. (n.d.). Unsplash.

## Acknowledgement of Country

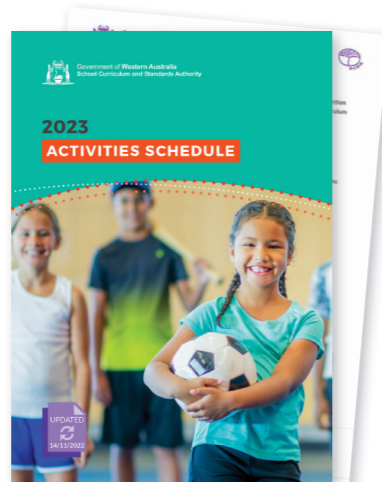
Kaya. The School Curriculum and Standards Authority (the Authority) acknowledges that our offices are on Whadjuk Noongar boodjar and that we deliver our services on the country of many traditional custodians and language groups throughout Western Australia. The Authority acknowledges the traditional custodians throughout Western Australia and their continuing connection to land, waters and community. We offer our respect to Elders past and present.

## COVID-19 impact

The School Curriculum and Standards Authority (the Authority) continues to monitor the impact of Novel Coronavirus (COVID-19). If any adjustments to processes like those made in previous years are required in 2023, the Authority will provide advice for students, teachers, school leaders, parents/guardians/carers and the community through the Authority website and circulars. We encourage everyone to stay up-to-date with our latest communications and resources as they become available.

## 2023 Activities Schedule

- The *2023 Activities Schedule* is available on the Authority website at <https://www.scsa.wa.edu.au/publications/activities-schedule>.
- The *Explanation of changes to the 2023 Activities Schedule* is available on the Authority website at <https://www.scsa.wa.edu.au/publications/activities-schedule>.



## Communications

### E-circulars

Keep up-to-date with the latest information about school curriculum and assessment, standards and certification of student achievement in Western Australia. Subscribe to our monthly online circulars for K–10 and/or 11–12 at <https://www.scsa.wa.edu.au/publications/circulars>.

### WACE Checker

The Authority has developed a WACE Checker tool for Year 12 students which can be used to check their progress towards achieving their Western Australian Certificate of Education (WACE) and is available at <https://wacechecker.scsa.wa.edu.au>.

The WACE Checker tool is particularly useful for students considering changes to their education program (especially relating to withdrawing from courses) which may affect their eligibility for the WACE. More information is available under the ‘Tell me more’ button in the checker.

### Social media

For information about the WACE, WASSA, examinations and important dates, follow the Authority on social media. The Authority has two Facebook pages:

- <https://facebook.com/SCSAWA> is for students in Years 10, 11 and 12, their parents, teachers and community stakeholders. The focus of the page is to provide information to students working towards the WACE and a Western Australian Statement of Student Achievement (WASSA).
- <https://facebook.com/SCSAWateachers> is for teachers and community stakeholders. The focus of the page is to provide information to teachers delivering the Western Australian curriculum from Kindergarten to Year 12. Reminders about key dates as listed in the *Activities Schedule* are published on this page.

## Summer holidays

### Friday, 6 January

#### Available to schools/providers in SIRS

- 2022 Year 12 statistical reports for courses, VET and endorsed programs. **Note:** explanatory notes relating to these reports can be accessed from the Authority website at <https://www.scsa.wa.edu.au/publications/reports/statistical-reports/school-comparison-statistics>.

### Tuesday, 17 January

#### Received by schools/providers

- Information package for checking 2022 achievements for Year 10 and Year 11 students in courses, VET and endorsed programs.
- Registration and demographic requirement information for Kindergarten–Year 12 students at all schools.★
- Information package
  - 2023 course offerings which includes the WACE courses declaration form, the VET declaration form (including VET industry specific courses) and the endorsed programs enrolment declaration form. These forms will be available for download in the 2023 Senior Secondary Forms Package via <https://www.scsa.wa.edu.au/forms/forms> from 10 January until 31 March.
  - school/provider contact update information.★

### Wednesday, 25 January

#### Received by schools/providers

- Details of the small group moderation process for Year 12 ATAR courses (including the small group moderation partnership registration form).

### Friday, 27 January

#### Available to schools/providers in SIRS

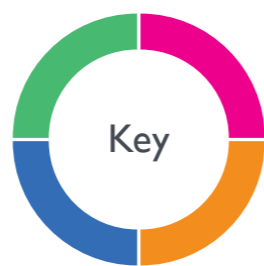
- Online results from the Online Literacy and Numeracy Assessment (OLNA) 2022 Term 4 Window (Year 9) which was the first window for 2023 Year 10 students.
- Student lists for OLNA Term 1 Window (Year 11 and 12).

JANUARY 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



# 2023 TERM 1

## Monday, 30 January to Thursday, 6 April



Key

- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

### Tuesday, 31 January ◆

#### Due date for receipt by the Authority

- Completion of school/provider contact information in SIRS. ★
- Completed WACE courses, VET and endorsed programs declaration forms.

JANUARY 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
23	24	25	26	27	28	29
30	31					

### Tuesday, 31 January ●

#### Received by schools/providers

- Information for uploading Year 12 ATAR course EAL/D Common Oral Assessment Task (COAT) test file.

### Thursday, 2 February ◆

#### Due date for upload into SIRS

- Application 2023 course offerings and estimated enrolments in courses (including VET industry specific course units) for Year 11 and Year 12 students (via OFCOS file).  
**Note:** once schools have uploaded their course offerings, they are able to verify them in SIRS.

### Thursday, 2 February ●

#### Received by schools/providers

- Application forms for special examination arrangements for ATAR course examination candidates with a disability.

### Friday, 3 February ◆

#### Last date for receipt by the Authority

- Completed Online Literacy and Numeracy Assessment (OLNA) declaration form.

### Thursday, 9 February ◆

#### Last date for receipt by the Authority

- Completed small group moderation partnership registration form (for Year 12 groups with fewer than six ATAR course examination candidates).

#### Last date for upload into SIRS

- Initial 2023 registration and demographic information for all students in Years 3, 5, 7 and 9 (required for NAPLAN) and Year 10–12 students (required for the OLNA) (via **SRGDG** file).  
**Note:** OLNA student lists become available as soon as registration and demographic information is uploaded.★
- Initial 2023 registration and demographic information for all Kindergarten–Year 10 students where these students attend schools using Brightpath (via **SRGDG** file).★
- Initial 2023 registration information for all teachers where students attend schools using Brightpath(via **THREG** file).★

#### Note:

- registration and demographic information for Kindergarten, Pre-primary, Years 1, 2, 4, 6 and 8 are due to be uploaded by Thursday, 30 March; however, this information may be uploaded at any time prior to this date★
- updates to registration and demographic information should be uploaded into SIRS on a regular basis for the remainder of the year.★

FEBRUARY 2023						
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27	28					

### Thursday, 9 February ●

#### Received by schools/providers

- Enrolment information for Year 11 and Year 12 students studying units in ATAR, General, Foundation, Preliminary and VET industry specific courses.
- Information for providing estimates of Year 10–12 students undertaking VET qualifications.

### Friday, 10 February ◆

#### Last date for receipt by the Authority

- Updates to requests from schools for adjustments (relating to disability and EAL/D) to students' tests for OLNA. Details are to be entered into the OLNA dashboard.

### Thursday, 16 February ◆

#### Last date for receipt by the Authority

- Student achievement in course units declaration form (**other than Year 12**) for 2022 data.
- VET and/or endorsed programs achievement declaration form (**other than Year 12**) for 2022 data.  
**Note:** schools **must** have received written evidence of RTO verification of student VET achievements before signing and submitting the VET and/or endorsed programs achievement declaration form.

#### Last date for upload into SIRS

- Changes to student achievement data (**other than Year 12**) for 2022 (via **RSCOS**, **RSEND**, **RSVET** and **RSQUAL** files).  
**Note:**
  - after this date, this SIRS upload facility will be locked and it will not be possible to upload further changes
  - where a student's U status is not amended by this date, the U will default to an E grade.

### Friday, 17 February ◆

#### Last date for receipt by the Authority

- Applications for permission to enrol in a WACE language course for students in Year 12 who have not previously applied.  
**Note:** no further applications will be accepted after this date.

### Friday, 17 February ▲

Ceremony for the 2022 School Curriculum and Standards Authority exhibitions and awards.

### Monday, 20 February ●

#### Available to schools/providers in SIRS

- OLNA student login details (Year 11 and 12).

### Tuesday, 21 February ◆

#### Last date for receipt by the Authority

- Applications for endorsement of school-developed and provider-developed programs.

### Thursday, 23 February ◆

#### Due date for upload into SIRS

- Enrolments for Year 11 and Year 12 students studying units in ATAR, General, Foundation, Preliminary and VET industry specific courses (via **ENCOS** file).  
**Note:** once schools have uploaded their student enrolments, they are able to verify them in SIRS.

### Friday, 24 February ▲

#### Last date for receipt by the Authority

- Online declarations for students wishing to apply for eligibility for the English as an Additional Language or Dialect (EAL/D) ATAR Year 12 course.

### Friday, 24 February ▲

Final date for student transfers from **single Year 11 units** for Semester 1. See the *WACE Manual 2023* for further advice on student transfers.

**Before this date**, students are able to transfer between single course units, as they are likely to be able to complete the structured education program and complete sufficient assessment tasks to allow a grade to be assigned in the unit/s to which they are transferring.

**After this date**, students should not transfer from a single course unit of an ATAR, General or Foundation course for Semester 1.

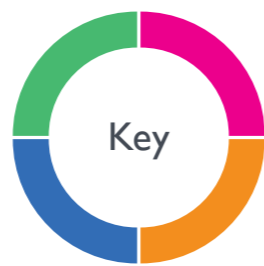
#### Transfer of registration and demographic information to Brightpath★

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 23 February (to be included in this transfer).



# 2023 TERM 1

## Monday, 30 January to Thursday, 6 April



Key

- ★ Activities relate to or include primary schools
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Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

### Monday, 27 February ▲

**Start of OLN Term 1 Window (Year 11–12 students)**

### Tuesday, 28 February ◆

**Last date for upload into SIRS2**

- Year 12 ATAR course EAL/D COAT test file.

### Tuesday, 28 February ▲

**Finish of OLN Term 1 Window writing component (Year 11–12 students)**

**Note:** other components finish on Friday, 10 March.

### Thursday, 2 March ◆

**Last date for receipt by the Authority**

- Applications for WACE recognition of a VET accredited course.

### Wednesday, 8 March 💧

**Available on the Authority website**

- Year 12 Information Handbook 2023, Part I available to view or download from the Authority website at <https://www.scsa.wa.edu.au/publications/year-12-information>.

### Friday, 10 March ◆

**Last date for receipt by the Authority**

- Information on incidents for OLN Term 1 Window. Details are to be entered into the OLN dashboard.

### Friday, 10 March ▲

**Last date for teacher recommendations**

- Verify and provide a recommendation on endorsement for student EAL/D declarations submitted prior to and including Friday, 24 February.

**Finish of OLN Term 1 Window numeracy and reading components (Year 11–12 students)**

**Transfer of registration and demographic information to Brightpath★**

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 9 March (to be included in this transfer).

### Monday, 13 March 💧

**Received by schools/providers**

- ATAR course examination accommodation forms.

### Wednesday, 15 March to Monday, 27 March ▲

**Schools/providers to administer★**

- NAPLAN – online (between Wednesday, 15 March and Monday, 27 March).

MARCH 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
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27	28	29	30	31		

### Friday, 17 March ▲

**Last date for principal endorsement**

- Student EAL/D declarations submitted prior to and including Friday, 24 February.

### Wednesday, 22 March ◆

**Last date for receipt by the Authority**

- Proposed ATAR course examination accommodation details.

### Friday, 24 March ◆

**Last date for receipt by the Authority**

- Online review requests from students not endorsed by their principal for eligibility approval to enrol in the Year 12 ATAR EAL/D course in 2023.

### Friday, 24 March 💧

**Available to schools/providers on the Authority website**

- Practical examination requirements for ATAR courses that have a practical component available on the Authority website at <https://senior-secondary.scsa.wa.edu.au/syllabus-and-support-materials>.

### Friday, 24 March ▲

**Transfer of registration and demographic information to Brightpath★**

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 23 March (to be included in this transfer).

### Thursday, 30 March ◆

**Last date for receipt by the Authority**

- Forms to request change of academic year (for students changing from Year 11 to Year 12 only).
  - Note:** other changes between academic years can be requested up until Friday, 5 May.
- Enrolments as non-school candidates in ATAR course examinations.
  - Note:** no further applications will be accepted after this date. An individual may enrol to sit an ATAR course examination as a non-school candidate in the event that the individual is:
    - seeking entry to university as a mature-age applicant, or
    - a student who has previously completed Year 12, or
    - a Year 12 student undertaking language course examinations through interstate language offerings where the course is not offered by the school, or
    - a Year 12 student undertaking French, German and/or Italian Background Language or Chinese: First Language examinations where the course is not offered by the school.
- Applications for special examination arrangements for candidates with a disability undertaking ATAR course examinations.

### Last date for upload into SIRS

• Changes to enrolments in:

- ATAR, General, Foundation, Preliminary and VET industry specific courses for Year 12 students (via **ENCOS** file)
- ATAR, General and Foundation courses (Units 3 and 4) for Year 11 students (via **ENCOS** file).

**Note:**

- after this date, this SIRS facility will be locked and no further changes (except withdrawals from these courses) will be accepted
- Year 12 students are able to withdraw from:
  - ATAR courses with practical examination components up until Thursday, 20 July
  - ATAR courses which do not have practical examination components up until Monday, 7 August
- Year 11 students are able to withdraw from:
  - ATAR courses (Units 3 and 4) with practical examination components up until Thursday, 20 July
  - ATAR courses (Units 3 and 4) which do not have practical examination components up until Monday, 7 August
- Year 12 students are able to withdraw from General, Foundation, Preliminary and VET industry specific courses up until Monday, 7 August.

### Due date for upload into SIRS★

- Registration and demographic information for all outstanding Kindergarten–Year 8 students (via **SRGDG** file).

### Wednesday, 5 April 💧

**Available to schools/providers in SIRS**

- Online results from the OLN Term 1 Window (Year 11 and 12).
- Updated student lists for OLN.

### Thursday, 6 April ◆

**Last date for receipt by the Authority**

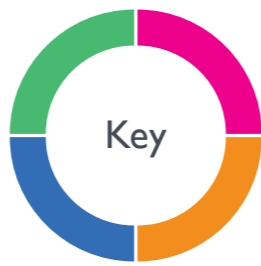
- Updates to requests from schools for adjustments (relating to disability and EAL/D) to students' tests for OLN. Details are to be entered into the OLN dashboard.

APRIL 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
					1	2
3	4	5	6	7	8	9



# 2023 TERM 2

## Monday, 24 April to Friday, 30 June



- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

### Monday, 24 April ●

#### Available to schools/providers in SIRS

- OLN student login details.

### Friday, 28 April ◆

#### Last date for receipt by the Authority

- Requests for changes to students' 2022 Western Australian Statement of Student Achievement (WASSA).

### Friday, 28 April ●

#### Received by schools/providers

- Printed copies of the Year 12 ATAR course EAL/D COAT stimulus material.

#### Received by schools/providers in SIRS2

- Year 12 ATAR course EAL/D COAT preparation booklet template and the Western Australian Student Number (WASN) identification sheet for each student.

### Monday, 1 May ●

#### Available to schools/providers in SIRS

- Year 12 ATAR course EAL/D COAT marking key and marks collection form.

#### Received by schools/providers

- Information relating to the uploading of Year 12 ATAR course EAL/D COAT:
  - student marks
  - audio visual files.

### Monday, 1 May ▲

#### Start of OLN Term 2 Window A (Year 10–12 students)

### Monday, 1 May to Friday, 26 May ▲

#### Schools/providers to administer

- Year 12 ATAR course EAL/D COAT.

### Tuesday, 2 May ●

#### Received by schools/providers

- Small group moderation partnership confirmation.

### Tuesday, 2 May ▲

#### Finish of OLN Term 2 Window A writing component (Year 10–12 students)

Note: other components finish on Friday, 12 May.

### Wednesday, 3 May ◆

#### Last date for receipt by the Authority

- Applications for marking the externally set tasks (ESTs) and Year 12 ATAR course EAL/D COAT.
- Notification of whether schools are going to:
  - scan and upload the Authority-selected scripts, or
  - send the originals of Authority-selected scripts to the Authority.

APRIL 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
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### Thursday, 4 May ◆

#### Last date for upload into SIRS

- VET qualification estimates for Year 10–12 students (via ESQUAL file).

### Thursday, 4 May ●

#### Received by schools/providers

- Music ATAR course practical examination information collection forms.
- Physical Education Studies ATAR course practical examination sport and skill level elective forms.

### Friday, 5 May ◆

#### Last date for receipt by the Authority ★

- Forms to request to change academic year (other than changes from Year 11 to Year 12).  
 Note: the last date for changes to academic year from Year 11 to Year 12 was Thursday, 30 March. No further requests will be accepted after this date.

#### Final date for upload into SIRS

- Enrolments in year-long Year 11 courses (i.e. courses with codes starting with either AE, GE or FE) for Year 11 students (via ENCOS file).  
 Note:
  - after this date, this SIRS facility will be locked and no further changes (except withdrawals from these courses) will be accepted
  - from this date, Year 11 students may only be enrolled into single units for Semester 2.

### Friday, 5 May ●

#### Received by schools/providers

- Printed copies of the ESTs for Year 12 General and Foundation courses.

### Friday, 5 May ▲

Final date for student transfers between **pairs of Year 11 units** (E-code) in an ATAR, General or Foundation course. After this date, students will be unlikely to be able to complete the structured education program or complete sufficient assessment tasks to allow a grade to be assigned in the units to which they are transferring. After this date, students should not commence paired course units. See the *WACE Manual 2023* for further advice on Year 11 student transfers.

Note: when changing a student's enrolment from a pair of units to a single unit for Semester 1, the school is required to provide a mark and a grade for the Semester 1 course unit, and enrol the student in a single unit of another course for Semester 2.

#### Transfer of registration and demographic information to Brightpath ★

Note: updated SRGDG and THREG files due into SIRS by Thursday, 4 May (to be included in this transfer).

MAY 2023						
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### Monday, 8 May ●

#### Received by schools/providers

- Information relating to the uploading of the Authority-selected student EST scripts where schools have nominated to scan and upload.

#### Available to schools/providers in SIRS2

- The marking keys and marks collection sheets for ESTs for Year 12 General and Foundation courses.

### Monday, 8 May to Friday, 26 May ▲

#### Schools/providers to administer

- The EST for each Year 12 General and Foundation course being delivered.

### Friday, 12 May ◆

#### Last date for receipt by the Authority

- Information on incidents for OLN Term 2 Window A. Details are to be entered into the OLN dashboard.

### Friday, 12 May ▲

#### Finish of OLN Term 2 Window A numeracy and reading components (Year 10–12 students)

### Tuesday, 16 May ◆

#### Last date for receipt by the Authority

- Overseas full fee-paying student declaration forms and payment (for schools in Western Australia only).

#### Due date for receipt by the Authority

- Applications to sit ATAR course examinations outside of Western Australia.

### Friday, 26 May ●

#### Received by schools/providers

- Enrolment information for VET units of competency for Year 12 students.

### Friday, 26 May ▲

#### Transfer of registration and demographic information to Brightpath ★

Note: updated SRGDG and THREG files due into SIRS by Thursday, 25 May (to be included in this transfer).

### Monday, 29 May ◆

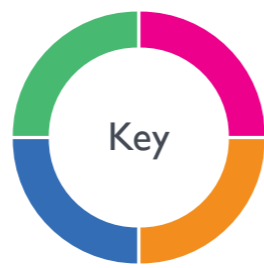
#### Due date for upload into SIRS

- EST marks for students for Year 12 General and Foundation courses (via RSEST file).
- Year 12 ATAR course EAL/D COAT total raw mark for each student enrolled in the course (via RSCOT file).



# 2023 TERM 2

## Monday, 24 April to Friday, 30 June



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See last page for quick reference guide to 2023 WACE requirements.

### Wednesday, 31 May ◆

#### Last date for upload into SIRS2

- Year 12 ATAR course EAL/D COAT audio visual files must be uploaded.

### Wednesday, 31 May 💧

#### Available to schools/providers in SIRS

- Report listing students whose EST scripts must be sent or uploaded to the Authority for independent marking.

### Tuesday, 6 June 💧

#### Available to schools/providers in SIRS

- OLNA student login details.
- Online results from the OLN Term 2 Window A.
- Updated student lists for OLN.

### Wednesday, 7 June ◆

#### Last date for receipt by the Authority

- Authority-selected EST scripts from schools that have opted to send them as original copies.

### Wednesday, 7 June 💧

#### Available on the Authority website

- 2023 ATAR course examination timetables.

### Thursday, 8 June ◆

#### Last date for receipt by the Authority

- Completed Music ATAR course practical examination information collection forms.
- Completed Physical Education Studies ATAR course practical examination sport and skill level elective forms.

### Monday, 12 June 💧

#### Available to schools/providers and students in Student Record Management System (SRMS) via the student portal

- Online applications for permission to enrol in a WACE language course in 2024 for study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Hindi, Indonesian, Italian, Japanese, Korean or Tamil.

### Monday, 12 June ▲

#### Start of OLN Term 2 Window B (Year 10–12 students)

### Tuesday, 13 June ▲

#### Finish of OLN Term 2 Window B writing component (Year 10–12 students)

Note: other components finish on Friday, 23 June.

JUNE 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
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### Thursday, 15 June 💧

#### Available to schools/providers in SIRS

- Physical Education Studies ATAR course practical examination elective forms listing the sport and skill level in which the student is enrolled for the practical examination.

### Friday, 16 June ◆

#### Due date for upload into SIRS2

- Authority-selected EST scripts from schools, which have opted to scan them.

### Friday, 16 June ▲

#### Transfer of registration and demographic information to Brightpath★

Note: updated SRGDG and THREG files due into SIRS by Thursday, 15 June (to be included in this transfer).

### Monday, 19 June ◆

#### Last date for receipt by the Authority

- Applications for marking the 2023 ATAR course written examinations.
- Applications for marking the 2023 ATAR course practical examinations.

### Thursday, 22 June ◆

#### Due date for upload into SIRS

- Enrolments in VET units of competency for Year 12 students (via ENVET file).  
Note: inclusion of the VET Unique Student Identifier (USI) is optional for enrolments, but a requirement for achievement of VET qualifications and VET units of competency intended for contribution towards the WACE requirements.

### Friday, 23 June ◆

#### Last date for receipt by the Authority

- Information on incidents for OLN Term 2 Window B. Details are to be entered into the OLN dashboard.

### Friday, 23 June ▲

#### Finish of OLN Term 2 Window B numeracy and reading components (Year 10–12 students)

### Tuesday, 27 June ▲

#### Recommended last date for student transfers from single Year 11 units for Semester 2.

See the *WACE Manual 2023* for further advice on student transfers.

**Before this date**, students are able to transfer between single course units as they are likely to be able to complete the structured education program and complete sufficient assessment tasks to allow a grade to be assigned in the unit to which they are transferring.

**After this date**, students should not transfer from a single unit of an ATAR, General or Foundation course for Semester 2.

### Friday, 30 June ◆

#### Last date for receipt by the Authority

- Changes to Physical Education Studies ATAR course practical examination sport and skill level in which candidates are to be examined.
- Changes to Music ATAR course practical examination instruments in which candidates are to be examined and their accompanists.
- Late applications to sit ATAR course examinations outside of Western Australia.
- Updates to requests from schools for adjustments (relating to disability and EAL/D) to students' tests for OLN. Details are to be entered into the OLN dashboard.

### Friday, 30 June 💧

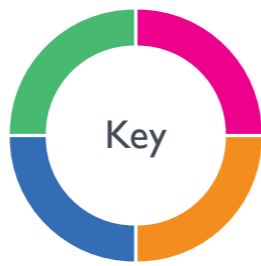
#### Available to schools/providers in SIRS

- Student nominations (via online form) for the 2023 VET Awards.



# 2023 TERM 3

Monday, 17 July  
to Friday, 22 September



- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- 💧 Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

## Monday, 17 July 💧

### Available to schools/providers in SIRS

- OLN student login details.
- Online results from the OLN Term 2 Window B.
- Updated student lists for OLN.

### Received by schools/providers

- Visual Arts ATAR course practical (production) examination submission categories data form.

### Available on the Authority website

- *Year 12 Information Handbook 2023, Part II* available to view or download from the Authority website at <https://www.scsa.wa.edu.au/publications/year-12-information>.

## Thursday, 20 July ◆

### Last date for upload into SIRS

- Withdrawal of enrolment from ATAR courses with a practical examination component for Year 12 students (via **ENCOS** file).

## Friday, 21 July ◆

### Due date for upload into SIRS

- Achievements for Year 11 and Year 12 students enrolled in semester courses who have transferred schools between Terms 2 and 3 (via **RSCOS** file).  
**Note:** this upload is optional for Year 11 and Year 12 students who are continuing their enrolments at the same school.

## Friday, 21 July 💧

### Received by schools/providers

- Enrolment information for VET units of competency for Year 10 and Year 11 students.
- Enrolment information for endorsed programs for Year 10–12 students.

## Monday, 24 July ▲

### Start of OLN Term 3 Window A (Year 10–12 students)

## Tuesday, 25 July ▲

### Finish of OLN Term 3 Window A writing component (Year 11–12 students)

**Note:** other components finish on Friday, 4 August.

## Wednesday, 26 July ◆

### Last date for receipt by the Authority

- Completed Visual Arts ATAR course practical (production) examination submission categories data form.
- Completed applications for alternative format ATAR course practical examinations.

JULY 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Completed online student applications for permission to enrol in a WACE language course in **2024** (for schools commencing the 2024 school year in Term 4 of 2023) for the study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Hindi, Indonesian, Italian, Japanese, Korean or Tamil.

## Friday, 28 July ▲

### Transfer of registration and demographic information to Brightpath★

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 27 July (to be included in this transfer).

## Friday, 4 August ◆

### Last date for receipt by the Authority

- Information on incidents for OLN Term 3 Window A. Details are to be entered into the OLN dashboard.

## Friday, 4 August 💧

### Received by schools/providers

- Information on submission of proposed grade distributions for:
  - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
  - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).**Note:** does not apply to VET industry specific courses or Preliminary course units.

## Friday, 4 August ▲

### Finish of OLN Term 3 Window A numeracy and reading components (Year 10–12 students)

## Monday, 7 August ◆

### Last date for upload into SIRS

- Withdrawal of enrolment from ATAR courses without a practical examination component for Year 12 students (via **ENCOS** file).
- Withdrawal of enrolment from General, Foundation, Preliminary and VET industry specific courses for Year 12 students (via **ENCOS** file).  
**Note:**
  - the last date for changes to enrolments (except withdrawals) in ATAR, General, Foundation, Preliminary and VET industry specific courses for Year 12 students was Thursday, 30 March
  - the last date for withdrawal of enrolment from ATAR courses with a practical examination component for Year 12 students was Thursday, 20 July.

## Wednesday, 9 August ◆

### Last date for upload into SIRS

- Update of 2023 registration and demographic information for Year 10–12 students (required for the OLN attendance registers and password generation) (via **SRGDG** file).

## Thursday, 10 August ◆

### Last date for receipt by the Authority

- New or updated requests from schools for adjustments (relating to disability and EAL/D) to students' tests for OLN Window 2. Details are to be entered into the OLN dashboard.

- Final changes for enrolments in VET industry specific course units for Year 11 students (via **ENCOS** file).

### Due date for upload into SIRS

- Enrolments in VET units of competency for Year 10 and Year 11 students (via **ENVET** file).  
**Note:** inclusion of the VET Unique Student Identifier (USI) is optional for enrolments, but a requirement for achievement of VET qualifications and VET units of competency intended for contribution towards the WACE requirements.
- Enrolments in endorsed programs for Year 10–12 students (via **ENEND** file).

### Final date for upload into SIRS

- Enrolments in single Year 11 units for Semester 2 for Year 11 students (via **ENCOS** file).  
**Note:** after this date, this SIRS facility will be locked and no further changes (except withdrawals from these courses) will be accepted.

## Friday, 11 August 💧

### Available to schools/providers in SIRS

- Feedback reports for ESTs.
- Feedback reports for Year 12 ATAR course EAL/D COAT.

## Monday, 14 August ◆

### Last date for receipt by the Authority

- Changes to Visual Arts artwork categories.

## Tuesday, 15 August 💧

### Available to schools/providers in SIRS

- Confirmation of 2023 ATAR course written examination accommodation arrangements.

## Friday, 18 August ▲

### Transfer of registration and demographic information to Brightpath★

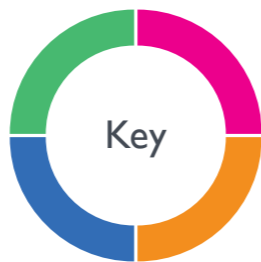
**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 17 August (to be included in this transfer).

AUGUST 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20



# 2023 TERM 3

Monday, 17 July  
to Friday, 22 September



- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

### Thursday, 24 August ◆

#### Last date for receipt by the Authority

- Online completion, in the student portal, of all Year 12 student declaration and permission details (relating to the release of personal information, use of school work and examination responses).

AUGUST 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
21	22	23	24 ◆	25 ◆	26	27
28 ◆	29	30	31 ◆			

#### Note:

- schools should advise students that if they do not complete this by Thursday, 24 August, all of their answers will revert to 'no'. If the student is subsequently an award recipient in December, their name will not be published.
- schools can access information in SIRS (report CSE058) which will indicate which students are yet to complete the student declaration and permission details.

### Friday, 25 August ◆

#### Last date for receipt by the Authority

- Completed online student applications for permission to enrol in a WACE language course in 2024 (for schools commencing the 2024 school year in Term 1 of 2024) for the study of Second, Background and First Language courses in any of the following languages: Chinese, French, German, Hindi, Indonesian, Italian, Japanese, Korean or Tamil (including non-school candidates wishing to enrol in a Background or First Language ATAR course examination).

### Friday, 25 August ●

#### Available on the Authority website

- Front covers of the ATAR course examinations available on the Authority website at <https://senior-secondary.scsa.wa.edu.au/assessment/examinations>.

#### Received by schools/providers

- Dance ATAR course written examination stimulus materials.

### Monday, 28 August ◆

#### Last date for upload into SIRS

- Student nominations (via online form) for the 2023 VET Awards by 4.30 pm.  
**Note:** late or proforma nominations will not be accepted.

### Monday, 28 August ●

#### Available to schools/providers in SIRS

- OLNA student login details.
- Online results from the OLNA Term 3 Window A.
- Updated student lists for OLNA.

### Thursday, 31 August ◆

#### Last date to enter into SIRS

- Proposed grade distributions for:
  - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
  - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).

**Note:** does not apply to VET industry specific courses or Preliminary course units.

SEPTEMBER 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### Monday, 4 September ▲

#### Start of OLNA Term 3 Window B (Year 10–12 students)

### Tuesday, 5 September ●

#### Available to schools/providers in SIRS

- Personalised examination timetables for the practical and written ATAR course examinations.  
**Note:**
  - schools/providers can download timetables from SIRS
  - students can access their personalised examination timetables via the Authority's student portal at <https://studentportal.scsa.wa.edu.au>.

### Tuesday, 5 September ▲

#### Finish of OLNA Term 3 Window B writing component (Year 11–12 students)

**Note:** other components finish on Friday, 15 September.

### Friday, 8 September ▲

#### Transfer of registration and demographic information to Brightpath ★

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 7 September (to be included in this transfer).

### Tuesday, 12 September ●

#### Received by schools/providers

- Practical ATAR course examination submission information for Design, Materials Design and Technology, Media Production and Analysis, Music and Visual Arts.

### Friday, 15 September ◆

#### Last date for receipt by the Authority

- Information on incidents for OLNA Term 3 Window B. Details are to be entered into the OLNA dashboard.
- Requests for adjustments (relating to disability and EAL/D) to Year 9 students' tests for OLNA Term 4 Window. This is the first window for students who will be in Year 10 in 2024. Details to be entered into OLNA dashboard.

### Friday, 15 September ▲

#### Finish of OLNA Term 3 Window B numeracy and reading components (Year 10–12 students)

#### Available on the Authority website

- Sickness/misadventure application form for ATAR course examination candidates.

### Tuesday, 19 September ◆

#### Date for receipt by the Authority

- Design portfolio practical examination submissions.
- Materials Design and Technology portfolio practical examination submissions.
- Media Production and Analysis production practical examination submissions.
- Music composition portfolio practical examination submissions.
- Visual Arts production practical examination submissions.

### Wednesday, 20 September ◆

#### Last date for receipt by the Authority

- French, German and Italian Background Languages personal investigation interview sheet examination submissions.

### Friday, 22 September ●

#### Available on the Authority website

- The Unit 3 content on which the EST for each Year 12 General and Foundation course will be based in 2024 <https://senior-secondary.scsa.wa.edu.au/assessment/externally-set-tasks>.
- The Unit 3 content on which the Year 12 ATAR course EAL/D COAT will be based in 2024 (page available in 2023).

### Saturday, 23 September to Sunday, 1 October ▲ (Saturdays, Sundays and the public holiday included)

ATAR course practical examinations for Aviation, Dance, Drama, Music and Physical Education Studies.

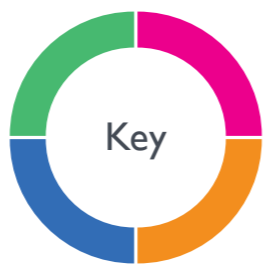
OCTOBER 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
						1





# 2023 TERM 4

## Monday, 9 October to Friday, 15 December



Key

- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
- Items to be available to or received by schools/providers
- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

### Monday, 9 October ●

#### Received by schools/providers

- Information about collecting achievement data for:
  - Year 12 students for courses (ATAR, General, Foundation, Preliminary and VET industry specific), VET qualifications, VET units of competency and endorsed programs
  - non-Year 12 students sitting one or more ATAR course examinations.

#### Available to schools/providers in SIRS

- Authority feedback on proposed grade distributions for:
  - Year 12 students enrolled in Year 11 and/or Year 12 ATAR, General and Foundation courses
  - Year 11 students enrolled in Year 12 ATAR courses (Units 3 and 4).
- Note:** does not apply to VET industry specific courses or Preliminary course units.
- Online results from the OLN A Term 3 Window B.
- Updated student lists for OLN A.

### Monday, 9 October and Tuesday, 10 October ●

#### Collection by schools/providers

- Visual Arts production examination submissions.

### Wednesday, 11 October ●

#### Collection by schools/providers

- Design portfolios, Media Production and Analysis productions, Music composition portfolios and Materials Design and Technology portfolios.

### Wednesday, 11 October ▲

Start of student interviews for the School Curriculum and Standards Authority's 2023 VET Awards.

### Saturday, 14 October to Sunday, 22 October ▲ (Saturdays and Sundays included)

ATAR course practical examinations for Chinese: Second Language, French: Background Language, French: Second Language, German: Background Language, German: Second Language, Indonesian: Second Language, Italian: Background Language, Italian: Second Language, Japanese: Second Language.

### Monday, 16 October ●

#### Available to schools/providers in SIRS

- OLN A student login details for OLN A Term 4 Window. This is the first window for students who will be in Year 10 in 2024.

OCTOBER 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
9 ●	10 ●	11 ▲	12	13	14 ▲	15
16 ●	17	18	19 ◆	20 ★	21	22 ▲
23 ▲	24 ▲	25 ●	26 ◆	27 ◆	28	29
30 ▲	31					

### Thursday, 19 October ◆

#### Last date for receipt by the Authority

- Small group moderation partnership declarations.

### Friday, 20 October ▲

Last date for schools/providers to inform students in writing of their grades and school marks for all courses studied in Year 12.

#### Transfer of registration and demographic information to Brightpath★

Note: updated SRGDG and THREG files due into SIRS by Thursday, 19 October (to be included in this transfer).

### Sunday, 22 October ▲

#### Finish of the ATAR course practical examinations

### Monday, 23 October ▲

#### Start of OLN A Term 4 Window (for Year 9 students who will be in Year 10 in 2024)

### Tuesday 24 October ▲

#### Finish of OLN A Term 4 Window writing component (for Year 9 students who will be in Year 10 in 2024)

Note: other components finish on Friday, 3 November.

### Wednesday, 25 October ●

#### Available to schools/providers in SIRS

- Reports listing achievement data in all ATAR, General, Foundation, Preliminary and VET industry specific courses, VET units of competency, VET qualifications and endorsed programs.

#### Received by schools/providers

- Information about collecting achievement data for:
  - Year 11 students enrolled in ATAR, General, Foundation, Preliminary and VET industry specific courses
  - Year 10 and Year 11 students studying VET qualifications, VET units of competency and endorsed programs.

### Thursday, 26 October ◆

#### Due date for upload into SIRS

- Year 12 achievement data in all ATAR, General, Foundation and Preliminary courses completed during the year (via **RSCOS** file).
 

**Note:** SIRS automatically allocates an achievement descriptor (completed or unfinished) for VET industry specific course units once full or partial requirements have been met.
- Year 12 achievement data in VET units of competency (via **RSVET** file).
 

**Note:** the VET USI is a requirement for achievement intended for contribution towards the WACE requirements.

- Year 12 achievement data in VET qualifications (via **RSQUAL** file).
 

**Note:** the VET USI is a requirement for achievement intended for contribution towards the WACE requirements.
- Year 12 achievement data in endorsed programs (via **RSEND** file).
- Achievements for non-Year 12 students enrolled to sit one or more ATAR course examinations (via **RSCOS** file).

NOVEMBER 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
		1	2	3 ▲	4	5
6	7	8	9	10 ★	11	12

### Friday, 27 October ◆

#### Last date for receipt by the Authority

- Student appeals against school assessment in courses studied in Year 12.
- Student appeals against languages enrolment determinations for enrolment in 2024.

### Monday, 30 October ▲

#### Start of the ATAR course written examinations

### Friday, 3 November ◆

#### Last date for receipt by the Authority

- Information on incidents for OLN A Term 4 Window (Year 9). Details are to be entered into the OLN A dashboard. Results will be available in late-January 2024.

### Friday, 3 November ●

#### Received by schools/providers

- Information package for checking Year 12 achievements in ATAR, General, Foundation, Preliminary and VET industry specific courses, VET units of competency, VET qualifications and endorsed programs.
- Year 12 student achievement declaration form.
- Year 12 VET and/or endorsed programs achievement declaration form.

### Friday, 3 November ▲

#### Finish of OLN A Term 4 Window numeracy and reading components (for Year 9 students who will be in Year 10 in 2024)

### Friday, 10 November ◆

#### Last date for receipt by the Authority

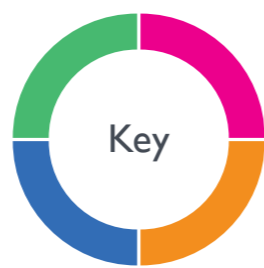
- Year 12 student achievement declaration form.
- Year 12 VET and/or endorsed programs achievement declaration form.
 

**Note:** schools **must** have received written evidence of RTO verification of student VET achievements before signing and submitting the VET and/or endorsed programs achievement declaration form.



# 2023 TERM 4

Monday, 9 October to  
Friday, 15 December



- ★ Activities relate to or include primary schools
- ◆ Items to be received by the School Curriculum and Standards Authority
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- ▲ Significant to schools and the School Curriculum and Standards Authority

Note: term dates are the approved dates for public school teachers for the 2023 school year. Independent private schools, independent public schools and Catholic schools should be contacted directly for advice on school development days and term dates.



See last page for quick reference guide to 2023 WACE requirements.

### Last date for upload into SIRS

- Changes to 2023 Year 12 student achievement data (via **RSCOS** file).

**Note:** after this date, this SIRS facility will be locked and it will not be possible to upload further changes (except for changes to Year 12 student VET and/or endorsed programs achievement data). Changes to Year 12 student VET achievement data can be made up until Tuesday, 21 November.

- Final registration and demographic information for Year 12 students (including total number of community service hours completed, if being reported by the school) (via **SRGDG** file).  
**Note:** after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

NOVEMBER 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### Friday, 10 November ▲

#### Transfer of registration and demographic information to Brightpath ★

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 9 November (to be included in this transfer).

### Thursday, 16 November ◆

#### Last date for receipt by the Authority

- Applications seeking permission for Year 10 students in 2025 (Year 8, 2023), who are part of a specialist program (i.e. gifted and talented) or are accelerated language students, to have achievements in ATAR Units 1 and 2 contribute towards meeting the WACE requirements.

### Friday, 17 November ▲

#### Scheduled finish of the ATAR course written examinations

### Tuesday, 21 November ◆

#### Last date for receipt by the Authority

- Completed sickness/misadventure application forms.

#### Last date for upload into SIRS

- Changes to 2023 Year 12 student VET and/or endorsed programs achievement data (via **RSEND**, **RSVET** and **RSQUAL** files).  
**Note:** after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

### Tuesday, 28 November ▲

Student interviews for Beazley Medal: VET.

### Thursday, 30 November ◆

#### Due date for upload into SIRS

- Final registration and demographic information for Kindergarten–Year 11 students (via **SRGDG** file).★

### Friday, 1 December ▲

#### Transfer of registration and demographic information to Brightpath ★

**Note:** updated SRGDG and THREG files due into SIRS by Thursday, 30 November (to be included in this transfer).

### Thursday, 7 December ◆

#### Last date for receipt by the Authority

- Applications seeking permission for Year 9 students to have VET units of competency to be studied in **2024** contribute to their WACE.

#### Due date for upload into SIRS

- Year 11 achievement data for ATAR, General, Foundation and Preliminary courses data (via **RSCOS** file).
- Year 10 and Year 11 achievement data for VET units of competency, VET qualifications and endorsed programs data (via **RSEND**, **RSVET** and **RSQUAL** files).

#### Note:

- SIRS automatically allocates a grade for VET industry specific course units once full or partial requirements have been met
- the VET USI is a requirement for achievement intended for contribution towards the WACE requirements.

#### Last date for upload of changes into SIRS

- Final registration and demographic information for Kindergarten–Year 11 students (via **SRGDG** file).★  
**Note:** after this date, this SIRS facility will be locked and it will not be possible to upload further changes.

### Friday, 8 December ▲

Last date for schools/providers to inform students in writing of their grades and school marks in all courses studied in Year 11.

### Thursday, 14 December ◆

#### Last date for receipt by the Authority

- Student appeals against school assessment in courses studied in Year 11 in 2023.

### December – date to be confirmed ▲

Year 12 students' results available online via the Authority's student portal.

### January 2024

Western Australian Certificate of Education (WACE), ATAR course reports, Western Australian Statement of Student Achievement (WASSA) and award certificates for Year 12 students available online via the Authority's student portal.

DECEMBER 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17

## 2024 Term dates

Preliminary dates only: to be confirmed.

Dates for primary and secondary students (not teachers) in public schools in Western Australia. All dates are inclusive.

Semester 1	
Term 1	Wednesday, 31 January – Thursday, 28 March
Break	Friday, 29 March – Sunday, 14 April
Term 2	Monday, 15 April – Friday, 28 June
Break	Saturday, 29 June – Sunday, 14 July
Semester 2	
Term 3	Monday, 15 July – Friday, 20 September
Break	Saturday, 21 September – Sunday, 6 October
Term 4	Monday, 7 October – Thursday, 12 December

# QUICK REFERENCE GUIDE

## WACE requirements – 2023

Achievement of a WACE signifies that a student has successfully met the requirements for breadth and depth, the achievement standard and the literacy and numeracy standard in their senior secondary schooling.

For 2023, the requirements are:

### Breadth and depth requirement

- Completion of a minimum of 20 units, which may include unit equivalents attained through VET and/or endorsed programs. This requirement must include at least: <sup>(Explanatory notes 1, 2, 3, 4, 5)</sup>
  - a minimum of ten Year 12 units, or the equivalent
  - four units from an English learning area course, post-Year 10, including at least one pair of Year 12 units from an English learning area course
  - one pair of Year 12 units from each of List A (arts/languages/social sciences) and List B (mathematics/science/technology).

### Achievement standard

- Achievement of at least 14 C grades or higher (or the equivalent) in Year 11 and 12 units, including at least six C grades (or equivalents) in Year 12 units. <sup>(Explanatory notes 5 and 6)</sup>
- Completion of:
  - at least four Year 12 ATAR courses <sup>(Explanatory note 5)</sup>, **or**
  - at least five Year 12 General courses <sup>(Explanatory note 7)</sup> (or a combination of General and up to three Year 12 ATAR courses <sup>(Explanatory note 5)</sup>) **or equivalent** <sup>(Explanatory note 8)</sup>, **or**
  - a Certificate II (or higher) VET qualification <sup>(Explanatory notes 9 and 10)</sup> in combination with ATAR, General or Foundation courses.

### Literacy and numeracy standard

- Demonstration of the minimum standard of literacy and numeracy. <sup>(Explanatory notes 11 and 12)</sup>

### Explanatory notes relating to WACE requirements

1. The breadth requirement can be met through ATAR, General and Foundation courses. The depth requirement can be met through ATAR, General, VET industry specific and Foundation courses, VET credit transfer and endorsed programs.
2. Of the 20 units required for a WACE, up to a maximum of four Year 11 units and four Year 12 units may be awarded as unit equivalents by substituting VET qualifications and/or endorsed programs. A student may choose to study VET qualifications and/or endorsed programs and may be awarded unit equivalents by substituting VET qualifications (up to a total of eight units) **or** using endorsed programs (up to a total of four units) **or** using a combination of VET and endorsed programs (up to a total of eight units, but with a maximum of four units with endorsed programs – two in Year 11 and two in Year 12).
3. Students are able to substitute the minimum number of course unit requirement with unit equivalents achieved through the completion of AQF VET qualifications at Certificate I, II, III and higher (see **Section 4** of the *WACE Manual*) and/or endorsed programs (see **Section 5** of the *WACE Manual*).
4. Students can repeat units. However, those units that have the same unit code, e.g. AEENG, and are repeated, do not contribute to the WACE requirements more than once.  
**Note:** students who complete ATAR Units 3 and 4 prior to Year 12 and sit the examination cannot repeat these units until after they leave school at the completion of Year 12.
5. Students enrolled in a Year 12 ATAR course must sit the external examination in that course. If students do not sit an ATAR course examination and do not have an approved *Sickness/Misadventure Application* for not sitting the examination in that course, the pair of units completed in that year will not contribute towards any of the WACE requirements. Students who do not sit the ATAR course examination will not have a course mark or grade recorded on their WASSA, nor will they receive an ATAR course report. For ATAR courses with practical components, students must complete both the written and practical examinations.
6. Both VET qualifications and endorsed programs can indirectly contribute to the WACE standard requirement of a C grade in at least 14 units. A C grade in a maximum of eight units (four in Year 11 and four in Year 12) can be replaced by unit equivalents from VET qualifications and/or endorsed programs. Of these eight unit equivalents, a maximum of four can be from endorsed programs (two in Year 11 and two in Year 12).
7. Foundation courses do not contribute to meeting the achievement standard with this option.
8. Up to two units from endorsed programs can be used to meet this requirement.
9. In the context of VET in the WACE, the term ‘complete’ requires that a student has been deemed competent in all units of competency that make up a full qualification.
10. The partial completion of a Certificate III or higher VET qualification may meet this requirement according to predetermined criteria (see **sub-section 4.5.2** of the *WACE Manual*).
11. The literacy and numeracy standard can be met either through the Online Literacy and Numeracy Assessment (OLNA) or by achieving Band 8 or higher in the associated components of reading, writing or numeracy in the Year 9 NAPLAN tests. Students undertaking the OLNA will be required to satisfy both the reading and writing components in order to demonstrate the minimum WACE literacy standard.
12. If students do not demonstrate the literacy and numeracy standard by the time they exit secondary school, they can apply to the Authority to re-sit the assessment at any age.  
**Note:** the WACE requirements may change over time and students studying towards the achievement of the WACE after they leave school will be required to meet the WACE requirements current at the time of the completion of their studies.

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