



## SCHOOL CURRICULUM AND STANDARDS AUTHORITY SUMMARY OF BOARD RESOLUTIONS 2012- 2013

### Board Meeting Number 1 - 19 March 2012

Ref	Resolution
1/12	That the Board confirms the notes (2012/5126v3) of the preliminary meeting of the SCSA Board held on 9 February 2012 as an accurate record of that meeting.
2/12	That the Board:  (1) Notes the minutes (2012/9202) of the Joint Curriculum Council/TISC Scaling Policy Committee meeting held on 22 February 2012; and  (2) Requests the SCSA executive to re-establish an Expert Measurement Group to provide advice on relevant issues.
3/12	That the Board approves, for 2012, the draft terms of reference (2012/9747) for the SCSA Board, Curriculum and Assessment Committee and Standards Committee subject to minor editorial adjustment by the chair of the Board and the inclusion of "disclosure of interest" statements similar to that contained in the School Curriculum and Standards Authority Act 1997.
4/12	That the Board notes the progress made towards providing the Minister with recommended membership of the two statutory committees.
5/12	That the Board notes the revised SCSA Board and Committee structure outlined in Document 2012/2867v4 and requests the SCSA executive to provide terms of reference and membership lists at a future Board meeting.
6/12	That the Board:  (1) Notes SCSA's Vision and Values 2012 document (2012/9518) and requests that an amended version be sent to members for their out-of-session feedback; and  (2) Notes the Draft Work Plan – a visual road map document (2012/9347) and requests that additional projects be added for 2012 relating to the Authority's international activities; a comparison of the WACE with comparable awards in other jurisdictions; and the development of statements of delegations and regulations.
7/12	That the Board:  (1) Notes the paper (2012/9212v2) on Second Language Eligibility; and  (2) Requests the executive to undertake further investigations with a view to improving the alignment of course offerings and eligibility/identification processes across the European and Asian languages.
8/12	That the Board endorses the Board chair's decision to approve the VET industry specific courses for Information Technology (2008/19223v10) and Construction (2008/17854v212) for teaching in 2012.
9/12	That the Board approves that future meetings will commence at 8 a.m.



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**Board Meeting Number 2 – 26 April 2012**

<b>Ref</b>	<b>Resolution</b>
10/12	That the Board confirms the minutes of the Board meeting held on 19 March 2012 (2012/9905v3) as an accurate record of that meeting.
11/12	That the Board notes the actions taken following the meeting held on the 19 March 2012 (2012/9905v3; 2012/9347v3).
12/12	That the Board requests the SCSA executive to obtain advice from the State Solicitor's Office regarding whether internal audits, risk management and business continuity, and financial accountability were matters within the purview of the Board's role; and whether Board members were adequately protected through some form of Directors' insurance.
13/12	That the Board notes Dr Ruth Shean's letter dated 9 March 2012 (2012/12177; 2012/10222 - regarding management of interest)
14/12	That the Board defers consideration of the Internal Audit Final Reports 2011/2012 (2012/11374) until advice is received from the State Solicitor's Office regarding the Board's role in this and related matters.
15/12	That the Board approves the amended School Curriculum and Standards Authority's Vision and Values statement (2012/6892v4).
16/12	That the Board approves the School Curriculum and Standards Authority Board Processes and Protocols – March 2012 (2012/9352), subject to the corrections identified above.
17/12	That the Board notes the Western Australian response to <i>The Draft Foundation to Year 12 Australian Curriculum: Geography</i> (2012/13161) and requests for an electronic copy of the Australian Geography Curriculum and in future details of electronic links to the relevant ACARA documents.
18/12	That the Board approves the proposed memberships for the Curriculum and Assessment Committee and the Standards Committee and their transmittal to the Minister for her approval.  <u>Curriculum and Assessment Committee</u> Subject to Board-In-Confidence  <u>Standards Committee</u> Subject to Board-In-Confidence



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**Board Meeting Number 3 – 14 May 2012**

Ref	Resolution
19/12	That the Board confirms the minutes of the Board meeting held on 26 April 2012 (2012/13513v2) as an accurate record of that meeting.
20/12	That the Board notes the financial report (cash basis) 1/3/2012 to 30/4/2012 (2012/14522).
21/12	That the Board notes the Chair's submission to the Issues Paper - <i>Future Directions for the Role of the State in Higher Education in Western</i> as detailed in documents 2012/14697 and 2012/14099.
22/12	That the Board notes the submission to the WA Higher Education Council on the role of the SCSA, the Western Australian Certificate of Education and the Australian Tertiary Admission Rank (2012/14514).
23/12	That the Board: <ul style="list-style-type: none"> <li>(i) Notes the CEO's report.</li> <li>(ii) Supports the development of a draft W.A. Curriculum and Assessment Outline as detailed in document 2012/12522v3.</li> <li>(iii) Supports the Steering Committee's preferred option for the development of an Assessment and Reporting Framework for the Australian Curriculum in W.A, based on paired comparison analysis (and simple item analysis) for establishing grade A-E descriptions for PP - Year 10 of schooling.</li> </ul>
24/12	That the Board approves the following changes to the Exhibitions and Awards Policy, outlined in document 2012/14592: <ol style="list-style-type: none"> <li>1 From 2013, remove the criterion that a combined mark of equal to or greater than 95 is needed for a Course Exhibition; and</li> <li>2 From 2012 VET exhibitions and VET certificates of distinction be available in the Engineering and Health industry areas.</li> </ol>
25/12	That the Board approves, as detailed in document 2012/14585v2, the alteration of the wording of dot point 3 from resolution 48/11 to <ol style="list-style-type: none"> <li>1. <i>At least 14 A grades in course units (including at least three two-unit combinations), if they have six unit equivalents obtained from: <ul style="list-style-type: none"> <li>i) endorsed programs; or</li> <li>ii) units of competency from an AQF VET Certificate II or higher; or</li> <li>iii) a combination of (i) and (ii)</li> </ul> </i> </li> </ol> <p>so that endorsed program unit equivalence can be used to reduce the number of course units required to be awarded a certificate of excellence without the requirement of an AQF Certificate II or higher.</p> <p>Note: The intention is that the number of A grades required may be prorated between 20 and 14 as the number of unit equivalents increases from 0 to 6 as shown below.</p>



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	Minimum number of course units with A grades	Number of two-unit combinations required	Minimum number of unit equivalents <sup>a) b)</sup>
	20	3	0
	19	3	1
	18	3	2
	17	3	3
	16	3	4
	15	3	5
	14	3	6
	<p>a) unit equivalents may be from either VET programs or Endorsed Programs. b) VET unit equivalents must be from units of competency within a AQF VET Certificate II or higher.</p>		
26/12	<p>That the Board:</p> <ul style="list-style-type: none"> <li>(i) Notes the paper on second language eligibility, as outlined in document 2012/9212v6;</li> <li>(ii) Supports the alignment of the second language eligibility process for Asian language WACE courses and the background candidates identification process for European language WACE courses;</li> <li>(iii) Approves the strengthening of the second language eligibility application process using commensurate processes from other jurisdictions;</li> <li>(iv) Approves the sourcing or development, where necessary, of suitable courses for students ineligible for second language speaker courses in French, German, Italian, Chinese, Indonesian and Japanese with an examination provided only at Stage 3;</li> <li>(v) Approves proposal 3 as the preferred option for the delivery, assessment, examination and certification of WACE language courses in the senior years.</li> </ul>		
27/12	<p>That the Board:</p> <ul style="list-style-type: none"> <li>(i) Notes the 'in confidence' paper on Second Language Eligibility Complaint as detailed in document 2012/15025.</li> <li>(ii) Confirms that the Council/Authority followed the correct processes in ensuring procedural fairness.</li> <li>(iii) Confirms that the student is ineligible to study Japanese: Second Language and upholds the Appeal Committee's determination.</li> <li>(IV) Directs the Authority to develop a written statement of policy on the determination of eligibility for second language enrolment.</li> </ul>		
28/12	<p>That the Board approves the terms of reference for the Curriculum and Assessment Committee and Standards Committee as detailed in document 2012/14445.</p>		



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### Board Meeting Number 5 – 30 July 2012

Ref	Resolution
46/12	That the Board confirms the minutes of the Board meeting held on 18 June 2012 (2012/18986v2) as an accurate record of that meeting, subject to correction of a spelling error on page 1.
47/12	That the Board notes the financial report (cash basis) 1/3/2012 to 30/6/2012 (2012/22077).
48/12	That the Board notes the paper outlining progress in the development of the Western Australian Curriculum and Assessment Outline (2012/22595v2).
49/12	That the Board notes the paper Senior Secondary Australian Curriculum Consultation Feedback (2012/22382).
50/12	That the Board notes the advice from the State Solicitor's Office indicating that the Board is the accountable authority of the School Curriculum and Standards Authority (2012/21828; 2012/19642).
51/12	That the Board notes the progress made towards determining a Statement of Delegations and requests that further development be undertaken by the secretariat.
52/12	That the Board approves: <ol style="list-style-type: none"><li>1. the seven recommendations provided in the <b>International Education</b> report (2012/16004v7) that relate to the locations and numbers of WACE partners, policy and processes, the P-10 curriculum, and finance; and</li><li>2. the maintenance of the Authority's international program until the issues addressed in the recommendations have been addressed.</li></ol>
53/12	That the Board notes the report VET in Senior Secondary Education Western Australia 2011 (2012/21840; 2012/19509)
54/12	That the Board endorses the trial of criteria-referenced marking keys for the marking of English WACE examinations immediately following the marking of the English examinations in November 2012 (2012/16400)
55/12	That the Board notes the report Registration of Students Kindergarten to Year 12 (2012/22248).
56/12	That the Board notes the report WACE Examinations Marks Adjustment Process (2012/22522).
57/12	That the Board, on the advice of the secretariat (2012/22230) approves: <ol style="list-style-type: none"><li>1. the minor syllabus changes to the Media Production and Analysis syllabus (with implementation of the revised syllabus in Year 11 in 2013 and WACE examination in 2014).;</li><li>2. the revised syllabi for Applied Information Technology, Business Management and Enterprise, Career and Enterprise, Food Science and Technology and Outdoor Education (with implementation of the revised syllabi in Year 11 in 2013 and WACE examination in 2014); and</li><li>3. the revised syllabus for Engineering Studies (with implementation of the revised syllabus in Year 11 &amp; 12 in 2013 and WACE examination in 2013).</li></ol>



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58/12	That the Board approves, as detailed in documents 2012/22086 and 2012/22095 membership of the Curriculum and Assessment Committee and Standards Committee as follows: Subject to Board-In-Confidence.
59/12	That the Board approves the minor changes to the Stage 3 Psychology Examination Design Brief for implementation in the WACE examinations in 2013 (Document tabled).

**Board Meeting Number 6 – 16 August 2012**

Ref	Resolution
60/12	That the Board confirms the minutes of the Board meeting held on 30 July 2012 (2012/22646v6) as an accurate record of that meeting.
61/12	That the Board approves: <ol style="list-style-type: none"> <li>1. The commencement of the WACE/AUSMAT program at the African School of Higher Education, Harare, Zimbabwe in 2013 with a review to be undertaken after one year's implementation; and</li> <li>2. That the Memorandum of Agreement with the African School of Higher Education includes a clause that students sitting external WACE examinations will not be able to claim for any disadvantage relating to the time of day that WACE external exams are scheduled.</li> </ol>
62/12	That the Board endorses the Western Australian response to the Draft Australian Senior Secondary Curriculum for Literature, English Essential, English, English as an Additional Language/Dialect, Modern History, Ancient History, Mathematical Methods, Essential Mathematics, Specialist Mathematics, General Mathematics, Biology, Physics, Chemistry, and Earth and Environmental Science (2012/24546/DVD).
63/12	That the Board notes the terms of reference for the Senior School Curriculum and Certification Committee (2012/24382; 2012/23136) and the membership which is as follows: Emeritus Professor Patrick Garnett Dr Bruce Matthews Ms Margaret Herley Mr Allan Blagaich Ms Sharyn O'Neill Ms Valerie Gould Ms Debra Sayce
64/12	That the Board endorses the continued development of the "pathway" model for Year 11 and 12 curriculum, assessment and certification, for further consideration.
65/12	That the Board notes the draft 2012 Annual Report (2012/20661v3) and members provide "out of session" feedback by Thursday, 23 August 2012 (2012/24374; 2012/20661v3).

**Board Meeting Number 7 – 3 September 2012**



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<b>Ref</b>	<b>Resolution</b>
66/12	That the Board confirms the minutes of the Board meeting held on 16 August 2012 (2012/24632v2) as an accurate record of that meeting.
67/12	That the Board notes the record of the Secondary Principals' Forum Group meeting held on 29 May 2012 (2012/18393).
68/12	That the Board notes the record of the Primary Principals' Forum Group meeting held on 12 June 2012 (2012/21049).
69/12	That the Board notes the record of the Senior School Curriculum and Certification Committee meeting held on 17 August 2012 (2012/25600).
70/12	That the Board notes the CEO's report (2012/26283).
71/12	That the Board notes the update on the Year 11 and 12 curriculum and certification issues.
72/12	That the Board notes the issues raised at the Primary Principals' Forum on 23 August 2012 regarding the implementation of the Australian Curriculum and endorses the establishment of a formal and regular means of communication with primary schools.
73/12	That the Board notes the proposed project to deliver the vision for kindergarten and pre-primary education in Western Australia.

**Board Meeting Number 8 – 5 November 2012**

<b>Ref</b>	<b>Resolution</b>
74/12	That the Board confirms the minutes of the Board meeting held on 3 September 2012 (2012/26477v2) as an accurate record of that meeting.
75/12	That the Board notes the financial report (cash basis) 1/07/2012 to 30/09/2012.
76/12	That the Board notes the financial impact of the application of the Efficiency Dividend to the 2012-13 budget and the possibility of non-retention of the 2011-12 carry-over.
77/12	That the Board notes the record of meetings held on 14 March 2012 and 18 October 2012.
78/12	That the Board notes the CEO's report.
79/12	That the Board: <ol style="list-style-type: none"> <li>1. Approves the Internal Audit Committee Charter (Terms of Reference) and the Internal Audit Manual subject to the strengthening of the relationship between the internal auditor and the CEO.</li> <li>2. Notes the summary of findings and endorses the recommendations and actions from the Internal Audit Final Reports 2011/12.</li> </ol>
80/12	That the Board notes the update regarding the proposed adjustments to the WACE.



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81/12	That the Board notes the 25 recommendations outlined in the preliminary pages of the Inquiry into Language Learning in Indigenous Communities.
82/12	That the Board, subject to the provision of an appropriate introduction, approves the Reporting Policy: Foundation (Pre-primary) – Year 10 (2012/32614v2) for distribution to schools.
83/12	That the Board notes the update on the implementation of the Australian Curriculum in Western Australia for Foundation (Pre-primary) – Year 10.
84/12	That the Board notes the update on the draft Senior Secondary Australian Curriculum.

**Board Meeting Number 9 – 10 December 2012**

<b>Ref</b>	<b>Resolution</b>
85/12	That the Board confirms the minutes of the Board meeting held on 5 November 2012 (2012/33203) as an accurate record of that meeting.
86/12	That the Board notes the 2012-13 Financial Report (cash basis) for the period 1/07/2012 to 31/10/2012 (2012/37595).
87/12	That the Board notes the minutes of the Curriculum and Assessment and Standards Committees meeting held on 23 October 2012(2012/3113).
88/12	That the Board notes the draft minutes of the Standards Committee meeting held on 27 November 2012 (2012/36432).
89/12	That the Board notes the draft minutes of the Curriculum and Assessment Committee meeting held on 28 November 2012 (2012/36435).
90/12	That the Board notes the record of the meeting of the Primary Principals' Forum Group held on 23 August 2012 (2012/30446).
91/12	That the Board notes the record of meeting of the Secondary Principals' Forum Group held on 14 August 2012 (2012/32123) and draft records of meetings held on 2 November (2012/35651) and 20 November 2012 (2012/37643).
92/12	That the Board notes the CEO's report (2012/38912).
93/12	That the Board approves: (1) the Business Case for International Education (2012/29038v13); and (2) the Agreement template (2012/31405v9) for all future agreements with international schools.
94/12	That the Board notes the update on the Senior Secondary Australian Curriculum.
95/12	That the Board notes the update on the Western Australian Year 11 and Year 12 Curriculum.
96/12	That the Board notes the 2012 National Assessment Program - Literacy and Numeracy (NAPLAN) Summary Report (2012/37280).
97/12	That the Board notes the data regarding the ATAR achievement rates in Western





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	Australia compared with other jurisdictions (2012/33823; 2012/35528).
98/12	That the Board approves the Memorandum of Understanding between the School Curriculum and Standards Authority and ACARA, Access to Work Samples from the ACARA F-10 Work Samples Project, and the fixing of the Authority's common seal to the Memorandum.

**Board Meeting Number 10 - 9 January 2013:**

Ref	Resolution																																										
1/13	<p>That the School Curriculum and Standards Authority (SCSA) Board:</p> <p>(1) endorses the report of the Senior School Curriculum Certification Committee <i>The Western Australian Certificate of Education 2015: Responding and adapting</i> and approves the implementation of the reforms proposed within that report to take effect from 2015 (with examination in 2016), subject to the provision of the additional funding required (for curriculum and syllabus review and revision, the development and implementation of literacy and numeracy tests, expanded moderation activities, significantly expanded provision of access to Vocational Education and Training (VET) Certificates II and above, and support for systems/sector professional development and change management);</p> <p>(2) notes that the estimated additional funding (calculated based on 2012 dollars and costs) required for the reforms is as shown in the table below; and</p> <p align="center"><b>Estimated additional funding required</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>2012-13</th> <th>2013-14</th> <th>2014-15</th> <th>2015-16</th> <th>2016-17 and subsequent years</th> </tr> </thead> <tbody> <tr> <td><b>SCSA</b></td> <td>\$279,000</td> <td>\$2,150,260</td> <td>\$1,081,110</td> <td>\$264,910</td> <td>\$1,311,595</td> </tr> <tr> <td><b>AISWA</b></td> <td></td> <td>\$213,000</td> <td>\$576,000</td> <td>\$574,000</td> <td></td> </tr> <tr> <td><b>Catholic Education Office</b></td> <td></td> <td></td> <td>\$493,000</td> <td>\$493,000</td> <td></td> </tr> <tr> <td><b>Department of Education</b></td> <td></td> <td>\$1,702,000</td> <td>\$851,000</td> <td>\$2,553,000</td> <td></td> </tr> <tr> <td><b>VET costs in systems/sector</b></td> <td></td> <td>\$2,565,000</td> <td>\$2,565,000</td> <td>\$5,580,000</td> <td>\$12,724,800</td> </tr> <tr> <td><b>Total</b></td> <td>\$279,000</td> <td>\$6,630,260</td> <td>\$5,566,110</td> <td>\$9,464,910</td> <td>\$14,036,395</td> </tr> </tbody> </table> <p>(3) approves that the implementation of the reforms is contingent on the provision of the funding required.</p>	Year	2012-13	2013-14	2014-15	2015-16	2016-17 and subsequent years	<b>SCSA</b>	\$279,000	\$2,150,260	\$1,081,110	\$264,910	\$1,311,595	<b>AISWA</b>		\$213,000	\$576,000	\$574,000		<b>Catholic Education Office</b>			\$493,000	\$493,000		<b>Department of Education</b>		\$1,702,000	\$851,000	\$2,553,000		<b>VET costs in systems/sector</b>		\$2,565,000	\$2,565,000	\$5,580,000	\$12,724,800	<b>Total</b>	\$279,000	\$6,630,260	\$5,566,110	\$9,464,910	\$14,036,395
Year	2012-13	2013-14	2014-15	2015-16	2016-17 and subsequent years																																						
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<b>Total</b>	\$279,000	\$6,630,260	\$5,566,110	\$9,464,910	\$14,036,395																																						
2/13	Consistent with the endorsement of the national Standing Council on School Education and Early Childhood, and the report <i>The Western Australian Certificate of Education 2015: Responding and adapting</i> , the SCSA Board approves the adoption of the senior																																										



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	secondary Australian Curriculum for English, Mathematics, Science and History as the basis for Year 11 and 12 courses in Western Australia from 2015 (with examination in 2016) with adaptation of these courses to suit Western Australian requirements and following consultation with relevant stakeholders (e.g. Course Advisory Committees and professional teacher associations).
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**Board Meeting Number 11 - 5 March 2013:**

<b>Ref</b>	<b>Resolution</b>
3/13	That the Board confirms the minutes of the Board meetings held on 10 December 2012 (2012/38242v2) and 9 January 2013 (2013/1352v2) as accurate records of those meetings.
4/13	That the Board approves: <ol style="list-style-type: none"> <li>1. The quotation provided by RiskCover on behalf of “Vero” for insurance coverage with a limited coverage of \$2.0 million for any one claim; and</li> <li>2. Individual Board member contributions of 1% of the total policy per annum; being \$26.80 per person in 2013.</li> </ol>
5/13	That the Board notes correspondence between the Chair and the Executive Director of Association of Independent Schools in Western Australia (AISWA) regarding the Authority’s Reporting Policy F-10.
6/13	That the Board notes the 2012-13 Financial Report (cash basis) for the period 1/07/2012 to 31/01/2013 (2013/5422).
7/13	That the Board notes the draft minutes of the Standards Committee meeting held on 12 February 2013 (2013/5448).
8/13	That the Board notes the draft minutes of the Curriculum and Assessment Committee meeting held on 14 February 2013 (2013/5420).
9/13	That the Board notes: <ul style="list-style-type: none"> <li>• the progress made on identifying and documenting the use of the School Curriculum and Standards Authority’s Common Seal as required by Section 31 of the <i>School Curriculum and Standards Authority Act 1997</i> – Execution of documents by the Authority; and</li> <li>• that advice has been sought from the State Solicitor’s Office (SSO) on the document <i>Common Seal</i> (2013/21930) which outlines the principles that establish the circumstances under which the official Authority Common Seal may be affixed to documents.</li> </ul>
10/13	That the Board notes the report on the Year 12 student achievement data and state statistics – 2012.
11/13	That the Board notes the Chief Executive Officer’s CEO’s verbal report.
12/13	That the Board notes the progress made to date on the implementation of the Western Australian Certificate of Education (WACE) 2016 reform.
13/13	That the Board notes the risks associated with WACE 2016 reform.
14/13	That the Board: <ul style="list-style-type: none"> <li>• notes the Languages update;</li> <li>• supports a pilot in 2014 of the Heritage Course for Chinese; and</li> <li>• supports the delayed implementation of the revised Languages eligibility</li> </ul>



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	requirements until the 2016 Year 12 cohort.
15/13	That the Board approves: <ul style="list-style-type: none"> <li>the release to schools of the draft Western Australian Curriculum and Assessment Outline; and</li> <li>following revision, the distribution of the questionnaire to collect feedback on the draft Western Australian Curriculum and Assessment Outline.</li> </ul>
16/13	That the Board notes the draft Vision for Kindergarten and Pre-primary Education for inclusion in the Western Australian Curriculum and Assessment Outline.
17/13	That the Board notes the proposed actions by the CEO to update the membership of the Curriculum and Assessment Committee.

**Board Meeting Number 12 - 25 March 2013:**

Ref	Resolution
18/13	That the Board confirms the amended minutes of the Board meeting held on 5 March 2013 (2013/6940v2) as an accurate record of the meeting.
19/13	That the Board notes the draft record of the Primary Principals' Advisory Forum meeting held on 7 March 2013 (2013/9430).
20/13	That the Board notes the CEO's report.
21/13	That the Board notes the School Curriculum and Standards Authority Operational Plan for the period of March 2013 to June 2014.
22/13	That the Board notes the report <i>National Assessment Programme – Literacy and Numeracy (NAPLAN) 2012</i> .
23/13	That the Board notes the report on the performance of Australian and Western Australian students in the 2011 Trends In International Mathematics and Science Study (TIMSS) and Progress in Reading Literacy Study (PIRLS).
24/13	That the Board approves the Vision for Kindergarten and Pre-primary Education for inclusion in the Western Australian Curriculum and Assessment Outline.

**Board Meeting Number 13 - 29 April 2013:**

Ref	Resolution
25/13	That the Board confirms the minutes of the Board meeting held on 25 March 2013 (2013/9973) as an accurate record of that meeting.
26/13	That the Board notes the 2012-13 Financial Report (cash basis) for the period 1/07/2012 to 31/03/2013 (2013/14345).
27/13	That the Board notes the draft record of the Secondary Principals' Advisory Forum meeting held on 26 March 2013 (2013/13253).
28/13	That the Board notes the draft record of the School Systems and Sector Executive Forum meeting held on 27 March 2013 (2013/14917).
29/13	That the Board notes the CEO's report.
30/13	That the Board, subject to the minor editorial adjustments suggested, approves the process and associated documentation for the Recognition of an alternative curriculum (and/or reporting on student achievement) that aligns with the WA Curriculum and



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	Assessment Outline.
31/13	That the Board approves: <ul style="list-style-type: none"> <li>the draft <i>Reporting Policy: Foundation (Pre-primary)</i> (2013/10886v5); and</li> <li>the revised <i>Reporting Policy: Years 1–10</i> (2012/32614v7) for distribution to schools.</li> </ul>
32/13	That the Board notes the Authority's communication and engagement strategy to support the release of the <i>Western Australian Curriculum and Assessment Outline</i> .
33/13	That the Board, subject to the modification of section 5 as described above, approves the <i>Common Seal of the School Curriculum and Standards Authority Policy</i> .

**Board Meeting Number 14 - 27 May 2013:**

Ref	Resolution
34/13	That the Board confirms the minutes of the meeting held on 29 April 2013 (2013/16212) as an accurate record of that meeting and endorses the resolutions made at that meeting.
35/13	That the Board notes the 2012/13 Financial Report (cash basis) for the period 1/07/2012 to 30/04/2013 (2013/18437).
36/13	That the Board notes the draft record of meeting of the Secondary Principals' Advisory Forum held on 7 May 2013 (2013/18062).
37/13	That the Board notes the draft record of meeting of the Primary Principals' Advisory Forum held on 9 May 2013 (2013/18404).
38/13	That the Board notes the draft minutes of the Standards Committee meeting held on 14 May 2013 (2013/18944).
39/13	That the Board notes the draft minutes of the Curriculum and Assessment Committee meeting held on 16 May 2013 (2013/19600).
40/13	That the Board notes the CEO's report.
41/13	That the Board approves the recommendations of the Curriculum and Assessment Committee to re-endorse, for a further 12 months from 31 December 2013, the programs listed in Attachment 1 (2013/20211).
42/13	That the Board approves the recommendation of the Curriculum and Assessment Committee that <i>Automotive Engineering and Technology</i> , and <i>Building and Construction</i> be removed from the list of WACE ATAR courses for 2016 and beyond (2013/19846v2 and 2013/17995).
43/13	That the Board approves the change to the WACE standards setting process by allowing a review panel to consider, and possibly amend, the proposed cut-point in instances where there was greater than plus/minus 3 per cent difference between the preliminary cut-point and the proposed cut-point (2013/20085, 2013/18119v2).
44/13	That the Board notes the verbal report on P to 10 Standards and Reporting Project: Judging standards.
45/13	That the Board notes the agreements to which the School Curriculum and Standards Authority Common Seal has been affixed (2013/19776, 2013/5496).

**Board Meeting Number 15 - 12 August 2013:**

Ref	Resolution
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## SCHOOL CURRICULUM AND STANDARDS AUTHORITY SUMMARY OF BOARD RESOLUTIONS 2012- 2013

46/13	That the Board confirms the minutes of the meeting held on 27 May 2013 (2013/20418v2) as an accurate record of that meeting
47/13	That the Board: <ul style="list-style-type: none"><li>• notes the 2012-13 financial report (cash basis) for the year from 1/7/2012 to - 30/6/2013; and</li><li>• endorses the 2012-13 financial statements and key performance indicators in the 2012-13 Annual Report.</li></ul>
48/13	The Board notes the briefing provided regarding the 2013/14 Budget and notes with serious concern that the Resource Agreement: <ol style="list-style-type: none"><li>1. does not fully fund the NAPLAN function transferred from the Department of Education due to an anomaly involved in the transfer of funds;</li><li>2. does not fund the new functions of the Authority including the Authority's role in determining the K-10 Western Australian Curriculum Outline, including curriculum, assessment and moderation; and</li><li>3. does not fund the implementation of Phases 2 and 3 of the Australian Curriculum.</li></ol>
49/13	That the Board notes the draft minutes of the Standards Committee meeting held on 30 July 2013 (2013/29889v5).
50/13	That the Board notes the draft minutes of the Curriculum and Assessment Committee meeting held on 31 July 2013 (2013/29395).
51/13	That the Board notes the draft record of meeting of the School Systems and Sector Executive Forum held on 28 May 2013 (2013/26592).
52/13	That the Board notes the draft record of meeting of the VET Forum held on 24 July 2013 (2013/28165v2).
53/13	That the Board notes the CEO's report.
54/13	That the Board notes the paper Implementation of Australian Curriculum – Phases 2 and 3 and requests that the paper be revised for the next Board meeting.
55/13	That the Board: notes the resignation of Ms Brenda Micale from the Curriculum and Assessment Committee; and approves the appointment of Mr Ian Kenny as a member of the Curriculum and Assessment Committee.
56/13	That the Board Members are to provide feedback regarding the School Curriculum and Standards Authority 2012–13 Annual Report to the CEO, via the <a href="mailto:exec.officer@scsa.wa.edu.au">exec.officer@scsa.wa.edu.au</a> email address, by Monday 19 August 2013; and endorses, subject to any necessary corrections, the School Curriculum and Standards Authority 2012-13 Annual Report.
57/13	That the Board approves, subject to the amendments suggested, the position statements outlined in the Addendum to the Report: The Western Australian Certificate of Education 2015 Responding and adapting (2013/28293v11).
58/13	That the Board approves, subject to the amendments suggested, the position statements outlined in Additional issues for the School Curriculum and Standards Authority Board regarding: The Western Australian Certificate of Education 2015 Responding and adapting (2013/28308v9).
59/13	That the Board notes progress on the development of syllabus templates for the WACE 2016 syllabuses.
60/13	That the Board notes the verbal update in relation to the potential for league tables associated with the Literacy and Numeracy Assessment.



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY  
SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

61/13	<p>That the Board notes the update on the Australian Curriculum: The Arts Foundation – Year 10 and agrees that the proposed curriculum is unsuitable in its current form. Serious concerns remain because:</p> <ul style="list-style-type: none"> <li>• the content is excessive;</li> <li>• it is unlikely that this curriculum can be taught by generalist teachers, particularly in the primary years;</li> <li>• implementation of the current version would require significant additional resources to adapt the curriculum to the needs of Western Australian teachers; and</li> <li>• significant additional resources are required to establish standards of student achievement.</li> </ul>
62/13	<p>That the Board notes the information provided in relation to Initial Teacher Education – Literacy and Numeracy Requirements.</p>

**Board Meeting Number 16 – 16 September 2013:**

63/13	<p>That the Board confirms the minutes of the meeting held on 12 August 2013 (2013/30364v3) as an accurate record of that meeting.</p>
64/13	<p>That the Board notes the 2013-14 Financial Report (cash basis) for the period July-August 2013.</p>
65/13	<p>That the Board notes the draft minutes of the Standards Committee meeting held on 3 September 2013 (2013/35454v3).</p>
66/13	<p>That the Board notes the minutes of the Curriculum and Assessment Committee meeting held on 5 September 2013 (2013/34849).</p>
67/13	<p>That the Board notes the draft record of the Secondary Principals' Forum meeting held on 9 August 2013. (2013/34630).</p>
68/13	<p>That the Board notes the CEO's report.</p>
69/13	<p>That the Board endorses the progress made in developing the School Curriculum and Standards Authority Strategic Plan 2013-2016 (2013/33045 and 2013/26211v8).</p>
70/13	<p>That the Board notes the feedback received on the consultation version of the Western Australian Curriculum and Assessment Outline and endorses the proposed amendments with resolution of the Pre-primary reporting policy to be finalised at the next meeting. (2013/36119 and 2013/27898)</p>
71/13	<p>That the Board notes the update on progress with ACARA following the July 2013 SCSEEC meeting relating to the Australian Curriculum: The Arts - Foundation to Year 10 (2013/35895 and 2013/33515).</p>

**Board Meeting Number 16 – 16 September 2013 continued:**

72/13	<p>That the Board endorses the proposed action of the Chair and CEO raising the issues identified above with universities and the TISC Management Committee with regard to the implementation of the revised WACE in 2016 (2013/36117).</p>
73/13	<p>That the Board notes the progress on the development of the syllabuses for the WACE</p>



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY  
SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

	2015–16 (2013/36087).
74/13	That the Board endorses the planning for externally set tasks for General and Foundation courses and the application of 15% of the Year 12 assessment to these tasks (2013/36090).
75/13	That the Board notes the proposed changes to the Preliminary courses available from 2015–16 and requests the secretariat to review student enrolments in the proposed Preliminary courses. To be resubmitted to the Board (2013/36066).
76/13	That the Board approves the recommendations related to SCSA Exhibitions and Awards from 2016.
77/13	That the Board notes the paper showing the relationship between the Index of Community Socio-Economic Advantage (ICSEA) and STEM course selection and ATAR aspiration and requests the preparation of two short papers – one relating to STEM enrolments (particularly relevant given the new Federal Government’s policy position regarding STEM education) and one on aspiration.
78/13	That the Board approves: - the disposal of all items listed in Attachment 1 and Attachment 2 the use of the Department of Finance’s common use arrangement contract CUA47110 Disposal of Information and Communications Technology (ICT) Equipment for the disposal (2013/35368).

**Board Meeting Number 17 – 7 October 2013:**

79/13	That the Board confirms the amended minutes of the meeting held on 16 September 2013 (2013/36456) as an accurate record of that meeting.
80/13	That the Board notes the 2013-14 financial report (cash basis) for the period 1 July 2013 to 30 September 2013 (2013/38718).
81/13	That the Board notes the Draft Record of the Primary Principals’ Forum meeting held on 12 September 2013 (2013/38465).
82/13	That the Board notes the CEO’s report.



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY  
SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

83/13	That, subject to the modifications detailed above, the Board approves the WACE 2016 ATAR Courses listed below for implementation in Year 11 in 2015 and Year 12 in 2016.																																							
	<table border="1"> <thead> <tr> <th data-bbox="325 443 523 477"></th> <th colspan="2" data-bbox="1082 398 1273 432">TRIM number</th> </tr> <tr> <th data-bbox="517 443 703 477">Course name</th> <th data-bbox="1007 443 1114 477">Year 11</th> <th data-bbox="1273 443 1380 477">Year 12</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 495 523 528">Ancient History</td> <td data-bbox="983 495 1137 528">2013/27350</td> <td data-bbox="1249 495 1404 528">2013/31596</td> </tr> <tr> <td data-bbox="325 546 424 580">Biology</td> <td data-bbox="983 546 1137 580">2013/30740</td> <td data-bbox="1249 546 1404 580">2013/30664</td> </tr> <tr> <td data-bbox="325 598 762 631">Earth and Environmental Science</td> <td data-bbox="983 598 1137 631">2013/30117</td> <td data-bbox="1249 598 1404 631">2013/28858</td> </tr> <tr> <td data-bbox="325 649 424 683">English</td> <td data-bbox="983 649 1137 683">2013/28481</td> <td data-bbox="1249 649 1404 683">2013/28080</td> </tr> <tr> <td data-bbox="325 701 815 761">English as an Additional Language or Dialect</td> <td data-bbox="983 701 1137 734">2013/28222</td> <td data-bbox="1249 701 1404 734">2013/28359</td> </tr> <tr> <td data-bbox="325 779 451 813">Literature</td> <td data-bbox="983 779 1137 813">2013/29185</td> <td data-bbox="1249 779 1404 813">2013/29230</td> </tr> <tr> <td data-bbox="325 831 671 864">Mathematics: Applications</td> <td data-bbox="983 831 1137 864">2013/29926</td> <td data-bbox="1249 831 1404 864">2013/29908</td> </tr> <tr> <td data-bbox="325 882 624 916">Mathematics: Methods</td> <td data-bbox="983 882 1137 916">2013/29799</td> <td data-bbox="1249 882 1404 916">2013/29956</td> </tr> <tr> <td data-bbox="325 934 639 967">Mathematics: Specialist</td> <td data-bbox="983 934 1137 967">2013/28692</td> <td data-bbox="1249 934 1404 967">2013/28123</td> </tr> <tr> <td data-bbox="325 985 528 1019">Modern History</td> <td data-bbox="983 985 1137 1019">2013/26127</td> <td data-bbox="1249 985 1404 1019">2013/36019</td> </tr> <tr> <td data-bbox="325 1037 424 1070">Physics</td> <td data-bbox="983 1037 1137 1070">2013/30224</td> <td data-bbox="1249 1037 1404 1070">2013/29756</td> </tr> </tbody> </table>		TRIM number		Course name	Year 11	Year 12	Ancient History	2013/27350	2013/31596	Biology	2013/30740	2013/30664	Earth and Environmental Science	2013/30117	2013/28858	English	2013/28481	2013/28080	English as an Additional Language or Dialect	2013/28222	2013/28359	Literature	2013/29185	2013/29230	Mathematics: Applications	2013/29926	2013/29908	Mathematics: Methods	2013/29799	2013/29956	Mathematics: Specialist	2013/28692	2013/28123	Modern History	2013/26127	2013/36019	Physics	2013/30224	2013/29756
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84/13	<p>That the Board acknowledges and records its appreciation of:</p> <ul style="list-style-type: none"> <li>the work of Authority staff and Course Advisory Committee members in the development of the ATAR Course Year 11 and Year 12 syllabuses; and</li> <li>the work of the late Brian Shepherdson on the ATAR Course Year 11 and Year 12 Physics syllabuses.</li> </ul>																																							
85/13	<p>That the Board:</p> <ul style="list-style-type: none"> <li>notes the update on the actions undertaken to address the recommendations arising from the International Education paper presented to the Board on 30 July 2012 (2012/21834) and from business arising at the meeting on 16 August (2012/24632v2); and</li> <li>notes that a thorough analysis of all the 2012/2013 costs associated with overseas offerings of the WACE and the P-10 Western Australian curriculum is currently being undertaken and will be used to establish appropriate fees and charges to cover all costs of providing these services in the future.</li> </ul>																																							
86/13	That the Board notes the update on the International WACE Coordinators' Familiarisation Tour (2013/34812).																																							
87/13	That the Board endorses the School Curriculum and Standards Authority Strategic Plan 2013 – 2016.																																							





## SCHOOL CURRICULUM AND STANDARDS AUTHORITY SUMMARY OF BOARD RESOLUTIONS 2012- 2013

88/13	<p>That the Board approves that any nationally recognised curriculum that is included in ACARA's Recognition Register (as at September 30, 2013) for Pre-primary to Year 10 English, Mathematics, History and Science will be recognised as an approved curriculum for implementation in Western Australian schools with the following caveats:</p> <ul style="list-style-type: none"><li>• schools seeking this recognition need to confirm in writing to the SCSA that their curriculum is consistent with that provided to ACARA in their application for recognition;</li><li>• this approval will not extend to subjects/learning areas in Phases 2 and 3 of the Australian Curriculum;</li><li>• when the P-10 curriculum is articulated in all learning areas (including Phase 2 and 3 subjects/learning areas) in the <i>Western Australian Curriculum and Assessment Outline</i> recognition of alternative curriculum will need to be sought from the SCSA; and</li><li>• this recognition does not include exemption from the SCSA's Reporting Policy.</li></ul>
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### Board Meeting Number 18 – 4 November 2013:

89/13	That the Board approves the publication of the draft <i>Western Australian Kindergarten Curriculum Guidelines</i> for consultation.
90/13	That the Board confirms the minutes of the meeting held on 7 October 2013 (2013/39603v2) as an accurate record of that meeting.
91/13	That the Board notes the draft record of the Systems and Sector Executive Forum meeting held on 17 September 2013 (2013/40449).
92/13	That the Board notes the draft minutes of the Standards Committee meeting held on 22 October 2013 (2013/35454v3).
93/13	That the Board supports the continuation of the current rules for reading time in WACE examinations.
94/13	That the Board notes the draft minutes of the Curriculum and Assessment Committee meeting held on 24 October 2013 (2013/41494v3).
95/13	That the Board notes the CEO's report.
96/13	That the Board: <ul style="list-style-type: none"><li>• approves the <i>Reporting Policy: Pre-primary to Year 10</i> (subject to the agreed modifications); and</li><li>• endorses the publication of the <i>Reporting Policy: Pre-primary to Year 10</i> to be published within the <i>Western Australian Curriculum and Assessment Outline</i>.</li></ul>



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY  
SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

97/13	That the Board approves the WACE 2016 ATAR syllabuses listed below, with implementation in Year 11 in 2015 and Year 12 in 2016.																																																																																																																							
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98/13	<p>That the Board notes the following Board meeting dates for 2014:</p> <ul style="list-style-type: none"> <li>• Tuesday 25 February 2014</li> <li>• Tuesday 8 April 2014</li> <li>• Tuesday 20 May 2014</li> <li>• Tuesday 24 June 2014</li> </ul>																																																																																																																							



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY  
SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

	<ul style="list-style-type: none"> <li>• Tuesday 5 August 2014</li> <li>• Tuesday 16 September 2014</li> <li>• Tuesday 28 October 2014</li> <li>• Tuesday 9 December 2014</li> </ul>
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**Board Meeting Number 19 – 2 December 2013:**

99/13	That the Board confirms the minutes of the meeting held on 4 November 2013 (2013/42352v2) as an accurate record of that meeting.
100/13	That the Board notes the 2013-14 Financial Report (cash basis) for the period 1 July 2013 to 31 October 2013.
101/13	That the Board notes the draft minutes of the Standards Committee meeting held on 19 November 2013 (2013/45204).
102/13	That the Board notes the draft minutes of the Curriculum and Assessment Committee meeting held on 21 November 2013 (2013/45449).
103/13	That the Board notes the record of the documents to which the School Curriculum and Standards Authority Common Seal has been affixed (2013/5496).
104/13	That the Board notes the CEO's report.
105/13	That the Board: <ul style="list-style-type: none"> <li>(1) approves the WACE 2016 General course syllabuses, with implementation for Year 11 in 2015 and Year 12 in 2016; and</li> <li>(2) requests that the secretariat includes those courses for which particular concerns have been raised in the first round of syllabuses to be reviewed after implementation.</li> </ul>
106/13	That the Board: <ul style="list-style-type: none"> <li>(1) approves the WACE 2016 General course syllabuses for English and Mathematics with implementation for Year 11 in 2015 and Year 12 in 2016; and</li> <li>(2) recommends a change of name for the General Mathematics course so that it is consistent with other Mathematics course names.</li> </ul>
107/13	That the Board approves the WACE 2016 ATAR Course syllabuses for Geography and Marine and Maritime Studies.
108/13	That the Board endorses: <ul style="list-style-type: none"> <li>(1) the amended VET industry specific course structure for the Hospitality and Tourism and Creative Industries courses; and</li> <li>(2) the addition of a new VET industry specific course in Engineering.</li> </ul>



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY**  
**SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

**Board Meeting Number 19 – 2 December 2013 (continued):**

109/13	<p>That the Board approves that:</p> <ol style="list-style-type: none"> <li>(1) Year 11 VET Industry Specific course units (units 1 and 2), in addition to Year 12 course units (units 3 and 4), are paired (i.e. there is no semesterised unit credit for VET Industry Specific courses commencing for Year 11 in 2015); and</li> <li>(2) An incomplete Certificate II or III VET Industry Specific course be allocated credit for two Year 11 course units (units 1 and 2) providing the following requirements are met: <ul style="list-style-type: none"> <li><u>Qualification component</u>: the successful completion of 110 or more nominal hours in the qualification; and</li> <li><u>Workplace Learning component</u>: at least one unit of workplace learning relevant to VET Industry Specific industry area.</li> </ul> <p>The total commitment for Year 11 course units 1 and 2 for VET Industry Specific Certificate II or III courses equates to 110 nominal hours (two General course units) in addition to at least 55 hours of workplace learning (165 hours in total).</p> </li> <li>(3) That the Board notes the implications of the proposed credit structure for VET Industry Specific courses on the potential recognition scenarios of these courses within the WACE.</li> </ol>
110/13	<p>That the Board approves:</p> <ol style="list-style-type: none"> <li>(1) the modification to the OBM Desired Outcome for inclusion in the Outcome Based Management Structure of the 2014-15 Budget to read: <p><i>“Quality curriculum outline (Kindergarten – Year 12), assessment (Years 3-12) and certification (Years 11-12) in Western Australia”;</i></p> </li> <li>(2) the deletion of part (a) of the current Key Efficiency Indicator in Service 1 that refers to the <i>“average cost per registered school for each course of professional support”</i>; and</li> <li>(3) the inclusion of a new Key Efficiency Indicator in Service 2 to read: <i>“Average Cost per Enrolled Student for National Assessment Program – Literacy and Numeracy (NAPLAN)”</i>.</li> </ol>
111/13	<p>That the Board:</p> <ol style="list-style-type: none"> <li>(1) Approves the additional points of clarification that needed to be included, but were not contained within the <i>Addendum</i> and <i>Additional Issues</i> papers; and</li> <li>(2) Endorses the document <i>Supplementary information to the Report: The Western Australian Certificate of Education 2015: Responding and Adapting</i> (November 2013) with the inclusion of an additional statement on page 1 “We acknowledge that there may be the need for some further fine tuning and any changes will be communicated in the draft <i>WACE Manual 2015-16</i>”.</li> </ol>



**SCHOOL CURRICULUM AND STANDARDS AUTHORITY  
SUMMARY OF BOARD RESOLUTIONS 2012- 2013**

**Board Meeting Number 19 – 2 December 2013 (continued):**

112/13	That the Board approves the revised terms of reference for the University Forum Group (2012/10543v2).
113/13	That the Board approves the:  (1) proposed structure of endorsed programs for WACE 2015/16; (2) proposed separation of unit equivalence towards the WACE from recognition on the WASSA ; (3) revised principles for endorsement of programs; and (4) proposed quality assurance processes for each category of endorsed programs.
114/13	That the Board:  (1) supports withdrawing from the ACACA Comparability Project in 2014; and (2) requests that the CEO notify the ACACA of the Authority's intention not to participate in the ACACA Comparability Project in 2014.