

**Application for validating the Common Oral Assessment Task (COAT) 2024**

**General information**

The School Curriculum and Standards Authority is seeking applications for the position of 2024 COAT validator.

**About the COAT – Information for validators**

Validators will attend a training meeting. Validators will be advised of the date and time of this training when they are appointed.

Validation of the COAT will occur between Saturday, 29 June to Sunday, 14 July 2024 at 303 Sevenoaks St, Cannington. The number of scripts to be validated will depend on the number of students enrolled in the course and the number of COAT scripts requested. Validators will be informed of the exact dates and times that they are validating at the training meeting.

Validators will be paid $72.50 per hour and $247.50 per half day validating.

For further information about COAT, refer to the *2024* *Common Oral Assessment Task* *Handbook* on the Authority website at <https://senior-secondary.scsa.wa.edu.au/syllabus-and-support-materials/english/english-as-an-additional-language-or-dialect>.

**Application process**

Applicants are required to complete and send in an application form. Receipt of an application will be acknowledged via email. Submission of an application does not guarantee appointment. Applicants will be advised by email whether they have been selected to be a validator.

Applications close **Wednesday, 1 May 2024**.

Applicants will be notified about the outcome of their application by **Wednesday, 29 May 2024**.

All COAT validators must have a current Nationally Coordinated Criminal History Check (NCCHC) conducted by the Department of Education and a Screening Clearance Number (SCN) prior to the validation commencing.

**Validators will be informed of their SCN status at appointment. If the SCN is not current, information will be supplied about how to complete a new NCCHC.**

You are not eligible to be a validator if you have taken a voluntary redundancy from a WA government agency in the past 12 months.

**Further information**

For further information regarding COAT marking, contact:

**Paul Cranley – Senior Consultant Practical Examinations**

🕿 (08) 9273 6795 or 🖂 [Paul.Cranley@scsa.wa.edu.au](mailto:Paul.Cranley@scsa.wa.edu.au)

**Gloria Richmond – Manager, Examination Logistics**

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**Common Oral Assessment Task (COAT) validators 2024**

**application**

I am interested in being a validator for the 2024 COAT.

**1. Personal details**

|  |  |  |  |
| --- | --- | --- | --- |
| Title (please circle) | Mr Mrs Ms Dr | Other |  |
| Surname |  | Given names |  |
| HRMIS ID | **E** | | |
| Date of birth |  | | |
| Current work details (e.g. name of school or organisation) | |  | |

**2. Contact details**

Residential address

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Street address |  | | | | |
| Suburb |  | Postcode |  | State |  |
| Phone |  | Mobile |  | | |
| Email: work |  | Email: home |  | | |

Postal address

Same as residential address

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Street address |  | | | | |
| Suburb |  | Postcode |  | State: |  |

**3. Employment eligibility**

|  |  |  |  |
| --- | --- | --- | --- |
| TRBWA number (if you are a teacher) |  | Expiry date |  |
| Are you a citizen or permanent resident of Australia New Zealand neither | | | |
| Nationally Co-ordinated Criminal History Check (NCHC) | SCN | Issue date |  |
| Have you received a voluntary severance from the WA public sector? Yes No | | | |
| If you are a current Department of Education employee, you may only undertake work which is outside your regular working hours, or it may constitute a breach of contract and disciplinary action may occur.  Have you previously been employed by the Department of Education (including School Curriculum and Standards)? Yes No  If yes, have you been advised that your employment record has been marked ‘not suitable for re-hire’?  Yes No | | | |

**4. Qualifications and experience (related to the course selected to validate)**

|  |  |  |  |
| --- | --- | --- | --- |
| Qualifications (degree/certificate/diploma) |  | Major (subject) |  |
| List courses you are teaching to Years 11 and 12 students this year. Indicate course type e.g. ATAR, General. (If you are not teaching Years 11 and 12 students, leave blank.) |  | | |

|  |
| --- |
| Marking experience – indicate your experience of marking external examinations/tasks |
| ATAR/WACE (since 2008)  Number of years marked from to course  EST (since 2016)  Number of years marked from to course  OLNA (since 2013)  Number of years marked from to  NAPLAN  Number of years marked from to  Other relevant experience |

**You must be available to validate the COAT from Saturday, 29 June to Sunday, 14 July 2024.**

**5. Referee**

Please provide the name and details of a referee.  
Update information if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname** |  | **Given name** |  |
| **Work phone** |  | **Mobile** |  |
| **Email** |  | | |
| **Relationship to applicant (e.g. principal/work colleague)** | |  | |

**6. Return details**

Please return this completed form by **Wednesday, 1 May 2024** to:

Paul Cranley

Senior Consultant Practical Examinations

[Paul.Cranley@scsa.wa.edu.au](mailto:Paul.Cranley@scsa.wa.edu.au)

08 9273 6795